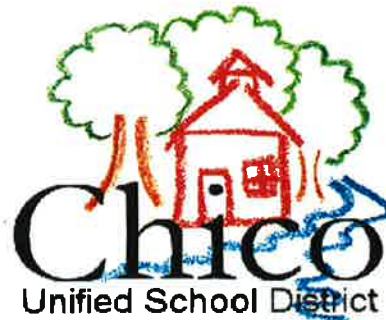


CUSD Board of Education

Regular Meeting Agenda

Chico City Council Chambers
September 17, 2014
CLOSED SESSION – 5:00 P.M.
REGULAR BOARD MEETING – 6:00 P.M.



Board Members

Dr. Kathleen Kaiser, President
Dr. Andrea Lerner Thompson, Vice President
Eileen Robinson, Clerk
Elizabeth Griffin, Member
Linda Hovey, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 09/12/14

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

**INFORMATION, PROCEDURES AND CONDUCT
OF CUSD BOARD OF EDUCATION MEETINGS**

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting -- September 17, 2014

Closed Session -- 5:00 p.m.

Regular Session -- 6:00 p.m.

Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

1. CALL TO ORDER

- 1.1. Public comment on closed session items

2. CLOSED SESSION

2.1. Update on Labor Negotiations

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Dave Scott, Asst. Superintendent

2.2. Liability Claim

Pursuant to Government Code §54956.95

Claimant: 140186

Attending:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.

3. RECONVENE TO REGULAR SESSION

- 3.1. Call to Order
- 3.2. Report Action Taken in Closed Session
- 3.3. Flag Salute

4. STUDENT REPORTS

5. SUPERINTENDENT'S REPORT AND RECOGNITION

6. ANNOUNCEMENTS

7. ITEMS FROM THE FLOOR

8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS

- 8.1. CUTA
- 8.2. District
- 8.3. CSEA

9. CONSENT CALENDAR

9.1. GENERAL

9.1.1. Consider Approval of Minutes of Regular Session on August 20, 2014, and Special Session on September 3, 2014

9.1.2. Consider Approval of Items Donated to the Chico Unified School District

9.2. EDUCATIONAL SERVICES

9.2.1. Consider Approval of the Field Trip Request for Rosedale Sixth Graders to Attend Science Camp at Lassen Volcanic National Park from 10/09/14-10/10/14

9.2.2. Consider Approval of Field Trip Requests for BJHS, CJHS, CHS, FVHS and PVHS Students to Attend the Leadership Conference in Richardson Springs from 10/01/14-10/02/14

- 9.2.3. Consider Approval of the Field Trip Request for the CHS A Cappella Choir to Attend an Invitational Music Festival in New York City from 03/24/15-03/29/15
- 9.2.4. Consider Approval of the Consultant Agreement with Sandra Waterhouse to Meet the Specific Requirements of the YouthBuild Program
- 9.2.5. Consider Approval of the Consultant Agreement with Kevin Clark to Increase Language Acquisition and Academic Learning Skills of English Language Learners per Program Improvement Requirements
- 9.2.6. Consider Approval of the Consultant Agreement with Family Behavior Solutions to Provide Behavioral Consultation and Follow-up of Selected Students
- 9.2.7. Consider Approval of the Consultant Agreement with Foley Jones and Associates to Provide Evaluation Services for the Carol M. White Physical Education Program (PEP) Grant
- 9.2.8. Consider Approval of Nord Country School Material Change to Add 7th and 8th Grade
- 9.2.9. Consider Approval of Charter School Annual Site Visit Reports
- 9.3. BUSINESS SERVICES
 - 9.3.1. Consider Approval of Accounts Payable Warrants
 - 9.3.2. Consider Approval of Notice of Completion for 2014 Loma Vista Portables
 - 9.3.3. Consider Approval of the Marsh Jr. High School Multipurpose Building Project
- 9.4. HUMAN RESOURCES
 - 9.4.1. Consider Approval of Certificated Human Resources Actions
 - 9.4.2. Consider Approval of Classified Human Resources Actions
- 10. DISCUSSION/ACTION CALENDAR**
 - 10.1. EDUCATIONAL SERVICES
 - 10.1.1. Public Hearing/Discussion/Action: Resolution 1259-14, Certification of Provision of Standards-Aligned Instructional Materials (Joanne Parsley)
 - 10.1.2. Discussion/Action: CUSD Representative on Inspire Board (John Bohannon)
 - 10.1.3. Discussion/Action: Moving Sixth Grade to Middle Schools (John Bohannon)
 - 10.2. BUSINESS SERVICES
 - 10.2.1. Public Hearing/Discussion/Action: Information on the August 2014 Developer Fee Study and Government Financial Strategies; and Adoption of Resolution No. 1260-14 Regarding Establishing an Impact Fee on Residential and Commercial-Industrial Development (Julia Kistle)
 - 10.2.2. Discussion/Action: Resolution 1261-14, Eligibility Renewal Application for State and Federal Surplus Property Program and Authorized Signatures (Kevin Bultema)
- 11. ITEMS FROM THE FLOOR**
- 12. ANNOUNCEMENTS**
- 13. ADJOURNMENT**

MINUTES**1. CALL TO ORDER**

At 5:00 p.m. Board President Kaiser called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets and announced the Board was moving into Closed Session.

Present: Kaiser, Thompson, Robinson, Griffin, Hovey

Absent: None

1.1. Public comment on closed session items

There were no public comments.

2. CLOSED SESSION**2.1. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Kevin Bultema, Asst. Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

2.2. Public Employee Appointment

Per Government Code §54957

Title: Principal, Loma Vista School

3. RECONVENE TO REGULAR SESSION**3.1 Call to Order**

At 6:00 p.m. Board President Kaiser called the Regular Meeting to Order.

3.2 Report Action Taken in Closed Session

At 6:01 p.m. Board President Kaiser announced the Board had been in closed session and had voted unanimously to approve Jeaner Kassel as Principal at Loma Vista School. Principal Jeaner Kassel introduced Aaron Sauberan as the new Assistant Principal of Loma Vista School.

3.3 Flag Salute

At 6:02 p.m. Board President Kaiser led the salute to the Flag.

4. SUPERINTENDENT'S REPORT

At 6:03 p.m. Superintendent Staley thanked CUSD staff who had worked so hard over the summer and those involved in the opening of school.

5. ANNOUNCEMENTS

At 6:04 p.m. Board President Kaiser invited everyone to attend Back to School Nights (calendar of events on our website); thanked Roger Aylworth for publishing back to school activities in the Enterprise Record; presented information on the League of Women Voters' Candidate Forums scheduled for September 22 and 24; and encouraged everyone to be careful traversing the busy streets. CUSD Board candidates Cynthia Van Auken and Gary Loustale were asked to introduce themselves.

6. ITEMS FROM THE FLOOR

At 6:10 p.m. there were no items from the floor.

7. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS

At 6:11 p.m. the Board received reports from Susie Cox, CSEA, Chapter 110 President; Kevin Moretti, CUTA President; Tim Cariss, CUMA Co-President; and Assistant Superintendent Bob Feaster for the district.

8. CONSENT CALENDAR

At 6:17 p.m. Board President Kaiser asked if anyone would like to pull a consent item for further discussion. No items were pulled. Board Vice President Thompson moved to approve the Consent Items; seconded by Board Member Griffin.

8.1. GENERAL

8.1.1. The Board approved the Minutes of Regular Session on July 16, 2014, and Special Session on August 6, 2014

MINUTES

8.1.2. The Board approved the Items Donated to the district.

Donor	Item	Recipient
Kristan Leatherman	Love & Logic Teaching Materials @ \$1,000.00	CUSD
Teresa Davis	Instruments & Books @ \$246.00	Fine Arts Program
Cynthia Willison Avenue 6 Gallery / Maria Phillips	Clothes @ \$1,000.00 \$346.00	Neal Dow Elementary Pleasant Valley High

8.2. EDUCATIONAL SERVICES

- 8.2.1. The Board approved the Expulsion Clearance of Students with the following IDs: 50207, 50780, 51389, 52695, 53757, 54746, 55693, 58435, 65342, 65959, 68120, 71611, 71743, 72439, 73009, 74296, 74618, 74662, 77250
- 8.2.2. The Board approved the Consultant Agreement with Chico Area Recreation and Park District (CARD)
- 8.2.3. The Board approved the Consultant Agreement with Jacob Peterson to Provide a Leadership and Career Mentoring Program for Fair View Students
- 8.2.4. The Board approved the Consultant Agreement with Azad's International, Inc./Azad's Martial Arts Family Center to provide the Rock-Solid Teen program on the Fair View High Campus
- 8.2.5. The Board approved the Consultant Agreement with the Boys and Girls Club of the North Valley to Provide Academic Enrichment, Leadership Training, and Recreation Activities as Part of the ASES and 21st Century After School Programs

8.3 BUSINESS SERVICES

- 8.3.1. The Board approved the Accounts Payable Warrants

8.4 HUMAN RESOURCES

8.4.1. The Board approved the Certificated Human Resources Actions

Employee	Assignment	Effective	Comment
Temporary Appointments 2014/15			
Baber, Darcy	Elementary	8/14/14-6/4/15	0.4 FTE
Barcelos, Brittany	Elementary	8/14/14-6/4/15	0.75 FTE
Callihan, Hillary	Elementary	8/14/14-6/4/15	0.8 FTE
Carriere, Luke	Elementary	8/14/14-6/4/15	0.85 FTE (increase from 0.4 FTE)
Catomerisios, Frank	Special Education	8/14/14-12/19/14	1.0 FTE (increase from 0.6 FTE)
Connelly, Courtney	Secondary	8/14/14-6/4/15	1.0 FTE
Georgalos, Jessica	Elementary	8/14/14-6/4/15	0.95 FTE (increase from 0.6 FTE)
Holt, Karly	Special Education	8/14/14-6/4/15	1.0 FTE
Horstman, Tabatha	Elementary	8/14/14-6/4/15	0.4 FTE
Jarboe, Lauren	Elementary	8/14/14-6/4/15	0.7 FTE
Jorgensen, Laura	Counselor	8/14/11-6/4/15	0.3 FTE
Krieger, Jessica	Elementary	8/14/14-6/4/15	1.0 FTE (increase from 0.7 FTE)
Oberg, Tamara	ELD Specialist	8/14/14-6/4/15	0.4 FTE
Puterbaugh, Laura	Psychologist	8/28/14-6/30/15	0.8 FTE
Ray, Roxanne	Elementary	8/14/14-6/4/15	0.95 FTE (increase from 0.6 FTE)
Reale, Nora	Elementary	8/14/14-6/4/15	1.0 FTE
Rodriguez, Jennifer	Elementary	8/14/14-6/4/15	1.0 FTE (increase from 0.7 FTE)

MINUTES

Rose, Michelle	Special Education	8/14-12/19/14	0.4 FTE
Sanner, Julia	Elementary	8/14/14-6/4/15	1.0 FTE
Schupp, Matthew	Elementary	8/14/14-12/19/14	1.0 FTE
Stupey, Robert	Elementary	8/14/14-6/4/15	0.7 FTE
Tanis, Deborah	Secondary	8/14/14-6/4/15	0.6 FTE
Yost-Bremm, Jesse	Secondary	8/14/14-6/4/15	0.2 FTE
Zink, Lindsey	Elementary	8/14/14-6/4/15	0.2 FTE

Probationary Appointments – 2014/15

Fellner, Kelly	Special Education	2014/15	0.7 FTE Probationary 1
Galvin, Michelle	Special Education	2014/15	0.8 FTE Probationary 1
Jorgensen, Laura	Counselor	2014/15	0.7 FTE Probationary 2
Kuban, Tiffany	Counselor	2014/15	1.0 FTE Probationary 2
Willard, Tamara	Elementary	2014/15	1.0 FTE Probationary 1

Administrative Appointments – 2014/15

Joiner, Gerald	Project Specialist	2014/15	0.64 FTE
Sauberan, Aaron	Asst. Principal-Special Education	2014/15	1.0 FTE
Vigallon, Bernard	Project Specialist	2014/15	0.64 FTE

Resignations/Retirements

Heitkam, Laura	Elementary	8/4/14	Retirement
Larson, Gayle	Elementary	11/1/14	Retirement
Lee, Linda	Psychologist	8/8/14	Resignation
Loustale, Diane	Elementary	9/1/14	Retirement
Sarcona, Lisbeth	Elementary	6/6/14	Retirement

Leave Requests - 2014/15

Hartman, Jill	Elementary	8/14-10/31/14	1.0 FTE Child Care Leave
Odlum, Rhonda	Special Education	8/14-12/19/14	0.4 FTE Child Care Leave
Parker, Julie	Nurse	2014/15	0.1 FTE Personal Leave

Rescind Leave Requests - 2014/15

Oster, Penny	Elementary Fine Arts	2014/15	Rescind 0.1 FTE Personal Leave – Returning to 1.0 FTE
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8.4.2. The Board approved the Classified Human Resources Actions

ACTION NAME	CLASS/LOCATION/ ASSIGNED HOURS	EFFECTIVE	COMMENTS/PRF #/ FUND/RESOURCE
APPOINTMENT			
Alchin, Jessica	IPS-Healthcare/Loma Vista/4.0	8/18/2014	Vacated Position/250/ Special Ed/6500
Anderson, Tyson	IA-Special Education/ CHS/6.5	8/18/2014	Vacated Position/323/ Special Ed/6500
Apalit, Jr, Victor	Campus Supervisor/ CHS/1.5	8/18/2014	Vacated Position/316/ General/0000
Carriere, Luke	IA-Special Education/ MJHS/6.5	8/18/2014	New Position/193/ Special Ed/6500
Corcoran, Carla	IPS-Healthcare/MJHS/5.5	8/18/2014	Vacated Position/197/ Special Ed/6500
Dixon, Constance	IA-Special Education/ CJHS/5.0	8/18/2014	Vacated Position/265/ Special Ed/6500
Egan, Michael	IA-Special Education/ MJHS/6.0	8/18/2014	New Position/289/ Special Ed/6500
Evans, Pauline	Office Assistant Elementary Attendance/Parkview/4.0	8/04/2014	Vacated Position/295/ General/0000

MINUTES

Frank, Eric	IPS-Healthcare/Loma Vista/4.0	8/18/2014	Vacated Position/269/ Special Ed/6500
Gooderham, Taylor	IPS-Classroom/Loma Vista/4.0	8/18/2014	Vacated Position/187/ Special Ed/6500
Hackney, Amanda	IPS-Classroom/Loma Vista/4.0	8/18/2014	Vacated Position/219/ Special Ed/6500
Henri, Susan	School Office Manager/ Shasta/8.0	7/30/2014	Vacated Position/262/ General/0000
Jackson, Rebecca	IPS-Healthcare/BJHS/3.5	8/18/2014	Vacated Position/272/ Special Ed/6500
Jeffries, Jeana	Administrative Assistant/ Business Services/8.0	6/03/2014	Vacated Position/253/ General/0000
Kingori, Miriam	IA-Special Education/ PVHS/3.5	8/18/2014	Vacated Position/194/ Special Ed/6500
Leffler, Jamilynn	IPS-Healthcare/Loma Vista/2.0	8/18/2014	Vacated Position/293/ Special Ed/6500
Liggett, Bridgette	Trans Special Ed Aide/ Transportation/6.0	8/15/2014	Existing Position/307/ Transportation/7240
Lopez, Danielle	Sub Assignment Clerk- Receptionist/Human Resources/5.0	8/01/2014	Vacated Position/257/ General/0000
Main, Kimberly	IPS-Classroom/BJHS/6.0	8/18/2014	Vacated Position/246/ Special Ed/6500
Platero, Holly	IPS-Healthcare/Neal Dow/6.0	8/18/2014	Vacated Position/264/ Special Ed/6500
Powell, Ashley	Office Assistant Elementary Attendance/Hooker Oak/4.0	8/05/2014	Vacated Position/290/ General/0000
Rausch-Clark, Sheryl	IA-Special Education/ Marigold/6.0	8/18/2014	Vacated Position/322/ Special Ed/6500
Siri, Sonja	Health Assistant/MJHS/6.0	8/14/2014	Vacated Position/308/ General/1100
Smith, Kristi	Parent Classroom Aide- Restr/LCC/2.0	8/18/2014	Vacated Position/303/ Categorical/3010
Spini, Jared	IA-Special Education/ Citrus/6.0	8/18/2014	Vacated Position/288/ Special Ed/6500
Thomas, Kristen	Parent Liaison Aide- Restr/Sierra View/1.0	8/18/2014	Vacated Position/276/ Categorical/0050
Webber, Jeffery	SMW-HVAC/M & O/8.0	7/29/2014	Vacated Position/300/ Maintenance/8150
Williams, Rebecca	IA-Special Education/ CHS/6.5	8/18/2014	Vacated Position/321/ Special Ed/6500
Young, Leah	Typist Clerk-Administration/ Educational Svcs/8.0	7/21/2014	Vacated Position/286/ General/0000

PROMOTION

Salberg, Joel	Sr Custodian/Emma Wilson/8.0	7/28/2014	Vacated Position/281/ General/0000
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RE-EMPLOYMENT

Frost, Catherine	Instructional Assistant/Sierra View/2.0	7/31/2014	In Lieu of Layoff
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VOLUNTARY REDUCTION IN HOURS

Jaime-Arellano, Mauricio	Targeted Case Mgr- Bill/PVHS/2.4	8/18/2014	Existing Position/ Categorical/0050
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MINUTES

LAYOFF TO RE-EMPLOYMENT

Lauterio, Tami	Instructional Assistant/ Parkview/3.0	6/06/2014	Lack of Funds
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LEAVE OF ABSENCE

Bodnar, Charlotte	IPS-Healthcare/LCC/6.0	8/18/2014- 11/18/2014	Per CBA 5.11
Deome, Gale	IPS-Healthcare/Loma Vista/6.0	8/18/2014- 2/18/2015	Per CBA 5.12
John, Christen	Cafeteria Assistant/ PVHS/3.0	6/11/2014- 12/11/2014	Per CBA 5.2.9
Martin, Theresa	Cafeteria Assistant/ BJHS/3.0	8/18/2014- 2/18/2015	Per CBA 5.12
Mayfield, Anna	IPS-Classroom/ McManus/3.5	8/18/2014- 12/19/2014	Per CBA 5.12
Mayfield, Anna	IPS-Classroom/ Parkview/3.0	8/18/2014- 12/19/2014	Per CBA 5.12
Oates, Ashley	Instructional Assistant/ Chapman/3.3	8/18/2014- 2/18/2015	Per CBA 5.12
Reyez-Yanez, Karen	School Bus Driver-Type 2/Transportation/7.0	6/14/2014- 9/14/2014	Per CBA 5.3.3
Richer, Hayley	IPS-Classroom/PVHS/6.0	8/18/2014- 2/18/2015	Per CBA 5.12
Thornton, Ann Marie	Cafeteria Assistant/ BJHS/2.5	5/22/2014- 6/05/2014	Per CBA 5.12

RESIGNATION/TERMINATION

Anderson, Lindsey	IPS-Classroom/Loma Vista/6.0	8/06/2014	Voluntary Resignation
Bella, Mara	IA-Special Education/Blue Oak/5.0	6/05/2014	Voluntary Resignation
Bird, Robert	Custodian/CJHS/8.0	7/31/2014	Voluntary Resignation
Bower, Stephanie	IPS-Healthcare/Emma Wilson/3.0	8/07/2014	Voluntary Resignation
Clark, Hannah	IA-Special Education/ Marigold/3.5	8/01/2014	39-mo Re-employment List
Colwell, Christopher	IA-Special Education/ CJHS/6.5	6/09/2014	Voluntary Resignation
Cullen, Beverly	Instructional Assistant/ Parkview/3.9	8/08/2014	PERS Retirement
Cullen, Beverly	Instructional Assistant/ Parkview/3.7	8/08/2014	PERS Retirement
Doerr, Mary	Payroll-Benefits Technician/ Business Services/8.0	6/30/2014	PERS Retirement
Employee #3203	Campus Supervisor/ FVHS/8.0	6/10/2014	Deceased
Ennes, Abigail	IPS-Classroom/Hooker Oak/3.0 & 3.0	7/24/2014	Voluntary Resignation
Felix, Shawneen	IPS-Classroom/Loma Vista/6.0	7/14/2014	Voluntary Resignation
Floyd, Heather	IPS-Classroom/Hooker Oak/3.5	8/01/2014	Voluntary Resignation
Floyd, Heather	IPS-Classroom/Hooker Oak/2.5	8/01/2014	Voluntary Resignation

MINUTES

Glass, Shannon	IPS-Healthcare/BJHS/2.5	5/30/2014	Voluntary Resignation
Grissom, Chelsea	IPS-Classroom/Marigold/6.0	7/03/2014	Voluntary Resignation
Huckaby, Lucas	IPS-Healthcare/MJHS/6.5	6/05/2014	Voluntary Resignation
Hughes, Charlotte	Sub Assignment Clerk- Receptionist/Human Resources/5.0	9/01/2014	PERS Retirement
Jenkins, Elise	IA-Special Education/ Marigold/6.0	6/25/2014	Voluntary Resignation
Kilbourne, Dave	Parent Library Aide- Restr/CHS/3.0	6/05/2014	Voluntary Resignation
Korte, Angel	Parent Classroom Aide- Restr/Neal Dow/3.0	6/05/2014	Voluntary Resignation
Lowe, Korissa	IA-Sr Elementary Guidance/Shasta/1.5	7/31/2014	Voluntary Resignation
Michaels, John	Maintenance Worker/M & O/8.0	9/30/2014	Voluntary Resignation
Patrick, Beverly	Administrative Assistant/ Business Services/8.0	8/27/2014	PERS Retirement
Regh, Dianne	IA-Special Education/ CHS/5.0	6/05/2014	PERS Retirement
Reister, Rebecca	IPS-Healthcare/Neal Dow/6.0	8/08/2014	Voluntary Resignation
Roberts, Eugenia	Custodian/MJHS/8.0	8/29/2014	PERS Retirement
Ruffo, Stephen	SMW-HVAC/M & O/8.0	7/31/2014	PERS Retirement
Suniga, Julie	Typist Clerk-Administration/ Educational Svcs/8.0	7/25/2014	PERS Retirement

RESIGNED ONLY POSITION LISTED

Anderson, Tyson	IA-Special Education/Hooker Oak/6.0	8/17/2014	Increase in Hours
Dixon, Constance	IA-Special Education/ CJHS/6.5	8/19/2014	Voluntary Reduction in Hours
Egan, Michael	IA-Special Education/ BJHS/5.0	8/17/2014	Increase in Hours
Liggett, Bridgette	Trans Special Ed Aide/ Transportation/5.7	8/14/2014	Increase in Hours
Lopez, Danielle	IPS-Classroom/Emma Wilson/3.5	7/31/2014	Transfer w/Increased Hours
Lopez, Danielle	IPS-Classroom/Emma Wilson/3.0	7/31/2014	Voluntary Resignation
Platero, Holly	IPS-Healthcare/Loma Vista/4.0	8/17/2014	Increase in Hours
Rausch-Clark, Sheryl	IA-Special Education/ AFC/5.0	8/17/2014	Increase in Hours
Salberg, Joel	Custodian/Loma Vista/8.0	7/27/2014	Promotion
Siri, Sonja	Health Assistant/Hooker Oak/4.0	8/13/2014	Increase in Hours
Spini, Jared	IA-Special Education/ Chapman/3.0	8/17/2014	Increase in Hours
Spini, Jared	IA-Special Education/ Chapman/3.0	8/17/2014	Voluntary Resignation
Williams, Rebecca	IA-Special Education/ CHS/6.0	8/17/2014	Increase in Hours

MINUTES

- 8.4.3. The Board approved the Consultant Agreements with Officials for CHS Athletic Events
- 8.4.4. The Board approved the Consultant Agreements with Officials for PVHS Athletic Events

(Consent Vote)

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey
NOES: None
ABSENT: None

9. DISCUSSION/ACTION CALENDAR**9.1. EDUCATIONAL SERVICES****9.1.1. Information: Educational Services Review of Summer Programs and Opening of School Update**

At 6:18 p.m. Assistant Superintendent Dave Scott and the Educational Services Directors presented a review of Summer Programs and Opening School Updates

9.1.2. Discussion/Action: CUSD Representative on Inspire Board

At 6:56 p.m. Director John Bohannon explained that the CUSD Board has the authority to choose one representative to sit on the Inspire School of Arts and Sciences Board and can choose a sitting Board member or it can direct staff to create a list of possible representatives to bring back to the Board. Board Member Griffin moved to direct staff to bring a list to the Board in September; seconded by Board Clerk Robinson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey
NOES: None
ABSENT: None

9.2. BUSINESS SERVICES**9.2.1. Information: Summer Projects Update**

At 7:09 p.m. Director Julie Kistle introduced new Managers Maria Campos and Lalanya Rothenberger, who presented an update on projects conducted during the summer. Director Randy Salado introduced Supervisors John Carver, Dusty Copper, and Bob Ontiveros, who presented an update on Maintenance and Operations and Transportation projects and activities.

9.2.2. Discussion/Action: Consultant Agreement for District Analysis/Enrollment Projections with JM King and Associations

At 7:38 p.m. Director Julie Kistle explained the district relies on demographic data to project its student housing into the future and it is important that this data is revised on a regular basis. Board Member Griffin moved to approve the Consultant Agreement; seconded by Board Clerk Robinson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey
NOES: None
ABSENT: None

9.2.3. Discussion/Action: Consultant Agreement for State School Facility Consulting Services with JM King and Associates

At 7:41 p.m. Director Julie Kistle explained that due to frequent changes in State school facility legislation, it is time and cost effective to be represented by a consulting firm based in Sacramento that is experienced in the many aspects of school facility planning. Board Member Hovey moved to approve the Consultant Agreement; seconded by Board Member Griffin.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey
NOES: None
ABSENT: None

MINUTES

9.2.4. Discussion/Action: Revision to Resolution No. 1256-14, Certification of Unhoused Pupils as Related to Charter School Facility Program Applications

At 7:53 p.m. Director Julie Kistle noted that in May 2014 the CUSD Board passed Resolution No. 1256-14 granting Nord Country School fifty-two (52) K-6 grade pupil grants. In a letter dated July 29, 2014, received from Nord Country School they stated they intend to file a revised application requiring 75 pupil grants. The revised Resolution documents this requested change. Board Member Hovey moved to approve the revision to Resolution No. 1256-14; seconded by Board Clerk Robinson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

9.3 HUMAN RESOURCES**9.3.1. Information: Athletic Report – Status of Sports and Sports Boosters**

At 7:56 p.m. Randy Gilzean presented the annual report on Athletics, Sports Boosters, and status of sports at the High Schools.

9.3.2. Discussion/Action: Cheerleading Designated as a Sport

At 8:10 p.m. Assistant Superintendent Bob Feaster explained the District believes Cheerleading should be recognized as a sport so long as appropriate criteria are met, including, but not limited to: 1) Competing in at least one sanctioned competition per semester; 2) the Coach is appropriately certified; 3) it is open and available to all students who pass a physical examination; and 4) do not engage in stunts that conflict with District insurance guidelines. Board Member Griffin moved to approve Cheerleading as a sport as long as the above enumerated requirements were followed; seconded by Board Member Hovey.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

9.4. BOARD**9.4.1. Discussion/Action: Approval of Revised/Updated/New Board Policies**

0200	Goals for the School District
0410	Nondiscrimination in District Programs and Activities
0420.43	Charter School Revocation
2210	Administrative Discretion Regarding Board Policy
3111	Deferred Maintenance Funds – Deleted
3260	Fees and Charges
3280	Sale or Lease of District-Owned Real Property
3513.3	Tobacco-Free Schools
4111-4311	Recruitment and Selection
4131	Staff Development
4231	Staff Development
4331	Staff Development
5030	Student Wellness
5123	Promotion/Acceleration/ Retention
5131.62	Tobacco
5141.21	Administering Medication and Monitoring Health Conditions
5144.1	Suspension and Expulsion/Due Process
5145.3	Nondiscrimination/Harassment
5146	Married/ Pregnant/ Parenting Students
6141.5	Advanced Placement
6142.91	Reading/Language Arts Instruction
6142.92	Mathematics Instruction
6151	Class Size
6162.5	Student Assessment

MINUTES

6162.51	State Academic Achievement Tests
6162.54	Test Integrity/Test Preparation
6163.1	Library Media Centers
6164.2	Guidance/Counseling Services
6173.1	Education for Foster Youth
6176	Weekend/Saturday Classes
6177	Summer Learning Programs
6179	Supplemental Instruction
6184	Continuation Education
9324	Minutes and Recordings

At 8:41 p.m. Board President Kaiser noted the Board Policies, like Consent Items, can be approved all at one time, and then asked if anyone would like to pull a Board Policy for further discussion. The following Board Policies were pulled for further discussion: 0200, 0410, 2210, 3280, 4331, 5030, 5144.1, 6142.91, 6142.92, 6162.54, and 6164.2. Board Member Griffin moved to approve the updates to those Board Policies not pulled; seconded by Board Vice President Thompson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

BOARD POLICIES REMOVED FOR FURTHER DISCUSSION**BP 0200, Goals for the School District**

Board Vice President Thompson moved to add "and the community at large" after the words "key stakeholders" at the end of the first sentence in the second paragraph on page 1 of 2; seconded by Board Clerk Robinson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

BP 0410, Nondiscrimination in District Programs and Activities

Board Member Griffin moved to approve the updates to BP 0410 as suggested; seconded by Board Vice President Thompson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

BP 2210, Administrative Discretion Regarding Board Policy

Board Member Griffin moved to replace "and" with "and/or" after the words "The Board president" in the second sentence of the third paragraph on page 3 of 3; seconded by Board Member Hovey.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

BP 3280, Sale or Lease of District-Owned Real Property

Assistant Superintendent Kevin Bultema suggested adding the following paragraph to the end of Board Policy 3280:

"Exchange of Real Property

The district may exchange any of its real property for real property of another person or entity solely by following the procedures for the exchange of property in Education Code 17536-17538. Pursuant to Education Code 17537, before ordering any exchange of real property the board shall adopt, by a two-thirds vote of its members, a resolution declaring its intention to exchange the property. (Education Code 17536-17538)".

MINUTES

Board Clerk Robinson moved to accept the updates with the addition of the suggested paragraph; seconded by Board Vice President Thompson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

BP 4331, Staff Development

Board Vice President Thompson moved to add the words "Classified and Certificated" following the words Staff development for... in the second sentence of the first paragraph of Board Policy 4331; seconded by Board Member Griffin.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

BP 5030, Student Wellness

Board Member Griffin moved to standardize the language by replacing versions of "healthy snack calculator" with the full title of "Smart Snacks Federal Regulations (healthy snack calculator)"; seconded by Board Member Hovey.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

BP 5144.1, Suspension and Expulsion/Due Process

Board Member Griffin moved to approve the updates to BP 5144.1 as presented; seconded by Board Member Hovey.

AYES: Kaiser, Thompson, Griffin, Hovey

NOES: Robinson

ABSENT: None

BP 6142.91, Reading/Language Arts Instruction

Board Member Griffin moved to approve the updates to BP 6142.91 as presented; seconded by Board Vice President Thompson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

BP 6142.92, Mathematics Instruction

Board Member Griffin moved to approve the updates to BP 6142.92 as presented; seconded by Board Vice President Thompson.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

BP 6162.54, Test Integrity/Test Preparation

Per Director Michael Morris' suggestion, Board Vice President Thompson moved to add as bullet #1, "Providing inappropriate test preparation" to the top of the list following the last paragraph on page 2 of 3; seconded by Board Member Hovey.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

BP 6164.2, Guidance/Counseling Services

It was suggested that grade 7 be changed to grade 6 in paragraph 5 on page 1 of 5, as long as it did not conflict with Education Code. Board Member Griffin moved to approve the updates to BP 6164.2 along with the suggestion; seconded by Board Member Hovey.

AYES: Kaiser, Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: None

MINUTES

10. ITEMS FROM THE FLOOR

At 9:40 p.m. A CUSD parent shared concerns regarding safety at elementary schools and curriculum at the high school level.

11. ANNOUNCEMENTS

There were no announcements.

12. ADJOURNMENT

At 9:45 p.m. Board President Kaiser adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

MINUTES**1. CALL TO ORDER**

At 5:30 p.m. Board Vice President Thompson called the meeting to order in the Large Conference Room at the Chico Unified District Office at 1163 East 7th Street, and announced the Board was moving into Closed Session and asked for public comment on closed session items.

Present: Thompson, Robinson, Griffin, Hovey

Absent: Kaiser

1.1. Public comment on closed session items

There was no public comment on Closed Session Items.

2. CLOSED SESSION**2.1. Update on Labor Negotiations**

Employee Organizations:

CUTA

CUMA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

2.2. Conference with Legal Counsel

Anticipated Litigation – Significant exposure to Litigation pursuant to Government Code Section 54956.9(d) (One Potential Case)

Attending:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

Julie Kistle, Director

Addison Covert, Attorney at Law

3. RECONVENE TO REGULAR SESSION**3.1. Call to Order**

At 6:04 p.m. Board Vice President Thompson called the meeting to order.

3.2. Report Action Taken in Closed Session

Board Vice President Thompson announced the Board had been in closed session and had nothing to report. Board Vice President Thompson also announced that Superintendent Staley had received a call from Board Candidate Cynthia Van Auken stating she was withdrawing from the election.

4. CONSENT CALENDAR

At 6:05 p.m. Board Vice President Thompson asked if anyone would like to pull a Consent Item for further discussion. Board Vice President Thompson stated she would like to pull Item 4.1.3. Board Clerk Robinson moved to approve the remaining Consent Items; seconded by Board Member Griffin.

4.1. EDUCATIONAL SERVICES

4.1.1. The Board approved the Expulsion of Students with the following IDs: 81277, 81461

4.1.2. The Board approved the Field Trip Request for CHS FFA Officers to Attend the Chapter Leadership Conference in Shasta County, CA from 09/10/14-09/12/14.

4.1.3. This item was pulled for further discussion.

4.2. BUSINESS SERVICES

4.2.1. The Board approved the Notice of Completion for City Sewer Connections at McManus Elementary and Bidwell Jr. High Schools.

(Consent Vote)

AYES: Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: Kaiser

MINUTES**5. DISCUSSION/ACTION CALENDAR****ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****4.1.3. Agricultural Vocational Education Incentive Grant**

Board Vice President Thompson noted that a corrected copy of the grant application had been submitted to the Board with a revision to the total amount of funds requested changed to \$14,024.00. Board Clerk Robinson moved to approve the corrected copy of the grant application; seconded by Board Member Griffin.

AYES: Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: Kaiser

5.1. BUSINESS SERVICES**5.1.1. Discussion/Action: Approval of Master Lease Agreement with Dell Financial Services**

At 6:06 p.m. Assistant Superintendent Kevin Bultema explained that the master lease agreement does not create a financial liability or obligation with its approval. The master lease agreement will serve as a vehicle to lease equipment; each item to be included in the lease will have its own agreed upon terms, and if necessary, would come to the Board for approval. Board Member Griffin moved to approve the Master Lease Agreement; seconded by Board Clerk Robinson.

AYES: Thompson, Robinson, Griffin, Hovey

NOES: None

ABSENT: Kaiser

5.2. EDUCATIONAL SERVICES**5.2.1. Information: Autism and Special Education Trends**

At 6:09 p.m. Director Eric Snedeker presented a PowerPoint and outlined federal definitions of what constitutes autism for schools. The following teachers described techniques and tools they use to serve and teach their students: Emily Akimoto, Classroom Teacher; Galen Anderson, Special Day Class, Secondary; Amy Berens, Speech Pathologist; Holly Brandt, Special Day Class, Elementary; Christy Carr, Severely Handicapped Class; Susan Chrisco, Resource Teacher, Secondary; Jeana Payton, Itinerant Teacher; Aaron Sauberon, Loma Vista Assistant Principal; Melissa Watson, Special Day Class, Secondary; Cathy Wyman, Special Day Class, Elementary. Two parents, Melanie Castello and Don Dickenson, spoke regarding their children's experiences within the district. Assistant Superintendents Dave Scott and Kevin Bultema and Jeaner Kassel, Loma Vista Principal, helped to address questions.

6. ADJOURNMENT

At 8:00 p.m. Board Vice President Thompson thanked everyone for their participation and asked if there were any announcements. Board Clerk Robinson noted she was interested in becoming the CUSD Representative on the Inspire Board. Board Vice President Thompson said this item will be placed on a future agenda. At 8:01 p.m. Board Vice President Thompson adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

DONATIONS/GIFTS

9.1.2.
Page 1 of 1

Donor	Item	Recipient
PG&E Ranjan Porter	\$60.00 Case of Kleenex @ \$50.00	Loma Vista Marsh Jr. High
Teresa Gisske/Gliske Insurance Svc William R. Johansen Reg Hayes	\$100.00 Yamaha Receiver @ \$300.00 Stained Glass @ \$8,000.00	Chico High Choir Chico High Chico High
Gail Lang / efoodhandler.com	Student Industry Certifications - \$1,200.00	Pleasant Valley High

AGENDA ITEM: Rosedale Elementary School – 6th Grade Environmental Hike to Mt. Lassen National Park

Prepared by: Tim Cariss, Principal, Samantha Grimaldo, Lucia Hernández and Adan Mota – 6th Grade Teachers

Consent

Board Date Sep. 17th, 2014

Information Only

Discussion/Action

Background Information

The Rosedale 6th graders would like to visit Mt. Lassen National Park for a hike and a camping trip. We would depart Rosedale at 7:00 am, set up camp and hike a trail. We will have a study session, prepare dinner and camp overnight. The next day we eat breakfast, take down camp and hike again. We will be back on campus at about 5:30 pm.

Educational Implications

6th Grade study: Earth Science

The most exciting parts of the trip are the volcanoes, but there are many other aspects of Earth science clearly evident in the park such as rocks, minerals, other land forms and erosion. Grade 6 Earth Science Standards Set 1, 2, 3, 4, 5, and 6 all apply to this field trip. Ref: Science Framework for California Public Schools K through 12, 2004 California Department of Education.

Fiscal Implications

We are asking for volunteer drivers and donations for food costs.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: September 4, 2014

FROM: Adán Mota, Lucia Hernández and

School/Dept.: Rosedale Elementary School

Samantha Grimaldo

SUBJECT: Field Trip Request

Request is for 6th grade Lassen Volcanic National Park overnight field trip
(grade/class/group)

Destination: Lassen Volcanic National Park Activity: Science Camp

from October 9, 2014/7:00 a.m.
(dates) / (times)

to October 10, 2014/5:30 p.m.
(dates) / (times)

Rationale for Trip: Hands on experience with Earth Science content

Number of Students Attending: 66 Teachers Attending: 3 Parents Attending: 16

Student/Adult Ratio: 3.5:1

Transportation: Private Cars XX CUSD Bus _____ Charter Bus Name _____
Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

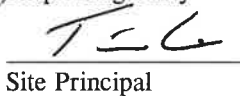
Fees \$600.00 Substitute Costs \$ _____ Meals \$225.00
Lodging \$150.00 Transportation \$ _____ Other Costs \$225.00 supplies

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Gift Acct. #: 01-9024-0-1110-5800-260-1260 \$600.00
Name _____ Acct. #: _____ \$ _____


Requesting Party

9/4/14
Date


Site Principal

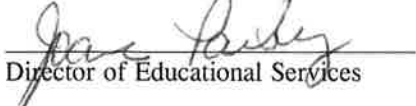
9/8/14
Date

Approve/Minor Do not Approve/Minor
or
 Recommend/Major Not Recommended/Major
(If transporting by bus or Charter)

n/a
Director of Transportation

Date

IF MAJOR FIELD TRIP


Director of Educational Services

9-8-14
Date

Recommend Not Recommended

Board Action

Date

Approved Not Approved

PROPOSED AGENDA ITEM: Youth Development Summit Over Night Request

Prepared by: Jen Skinner

Consent

Board Date Sept. 17th, 2014

Information Only

Discussion/Action

Background Information

The Youth Development Summit is a BCDBH sponsored leadership conference that has been a part of the Chico Community for almost 20 years. It is a club sponsored activity as a part of Friday Night Live and Club Live. Young people are challenged to increase their awareness of what is happening on their school campus and in their communities. They are also challenged to step up, get involved, become advocates for positive change and to follow through in helping to make that positive change happen. YD Summit provides students with the opportunity to participate in local "in action" events that help reduce youth access to alcohol. They also get to sit down and discuss local issues with local community leaders and then work together to create solutions. Participants also have the opportunity to write a grant that will support creating positive campus climate changes on our local school campuses. It is a unique opportunity and a conference experience unlike any other.

Education Implications

Students learn decision making and problem solving skills that they will take back into their classrooms. Conference attendees do miss 2 days of school. Both young people and adults who have attended can attest to the value of this conference experience.

Fiscal Implications

1. The conference costs \$75 for each young person to attend. Those conference fees are paid by the student and many have raised funds to cover that cost. The \$75 covers all lodging and food so additional expenses to the students are not incurred. 2. Students are also responsible for providing their own transportation to and from the event so their are not transportation costs to the district. 3. Each school site requires a chaperone (10:1 ratio) and each school site coordinator works closely with administration to determine who the chaperone is and how that person is paid for. Ex. Some principals cover the sub fee for a teacher, others send a counselor or student teacher, and other time the club raises funds to cover the cost of the sub.

Additional Information

YD Summit dates this year are Wednesday, October 1st-Thrusday, October 2nd, 2014. The required ratio is 1 adult to 10 students. The CUSD schools who are sending students groups are: Bidwell Junior High School, Chico Jr High School, Chico High School, Fairview High School and Pleasant Valley High School. If you have any additional questions, please contact Jen Skinner. 530.891.2891 OR jskinner@buttecounty.net
Thank you for your time in reviewing this request!

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.2.

Page 2 of 6

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: Sept. 5th, 2014

FROM: Jen Skinner, Lisa Winslow

School/Dept.: Bidwell

SUBJECT: **Field Trip Request**

Request is for Club Live
(grade/class/group)

Destination: Richardson Springs Activity: YD Summit leadership conference

from Wed 10.1.2014 / 9am to Thursday 10.2.2014 / 5pm
(dates) / (times) (dates) / (times)

Rationale for Trip: YD Summit is a leadership conference for Friday Night Live members.

Number of Students Attending: 10 Teachers Attending: 1 Parents Attending: 0

Student/Adult Ratio: 10:1

Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____
Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$75 (student paid) _____ Substitute Costs \$ 170 _____ Meals \$ included _____

Lodging \$ included _____ Transportation \$ private _____ Other Costs \$ N/A _____

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Site Discretionary-Admin Acct. #: 01-0009-0-1110-2700-1179-050-2050

\$ 170.00

Name _____ Acct. #: _____ \$ _____

Jen M Skinner 9.8.2014
Requesting Party Date

Jude Roth 9-8-14
Site Principal Date

n/a
Director of Transportation Date

Approve/Minor Do not Approve/Minor
or or
 Recommend/Major Not Recommended/Major
(If transporting by bus or Charter)

IF MAJOR FIELD TRIP

[Signature] 9-10-14
Director of Educational Services Date

Recommend Not Recommended
 Approved Not Approved

Board Action Date

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: Sept. 5th, 2014

FROM: Jen Skinner

School/Dept.: Chico Jr HS

SUBJECT: Field Trip Request

Request is for Club Live
(grade/class/group)

Destination: Richardson Springs Activity: YD Summit leadership conference

from Wed 10.1.2014 / 9am to Thursday 10.2.2014 / 5pm
(dates) / (times) (dates) / (times)

Rationale for Trip: YD Summit is a leadership conference for Friday Night Live members.

Number of Students Attending: 10 Teachers Attending: 1 Parents Attending: 0

Student/Adult Ratio: 10:1

Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____
Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$75 (student paid) _____ Substitute Costs \$ 0 Meals \$ included

Lodging \$ included Transportation \$ private Other Costs \$ N/A

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name _____ Acct. #: _____ \$ _____

Name _____ Acct. #: _____ \$ _____

Jen M. Skinner 9.12.2014
Requesting Party Date

[Signature] 9/12/14 Approve/Minor Do not Approve/Minor
Site Principal Date or
Recommend/Major Not Recommended/Major

n/a _____
Director of Transportation Date
(If transporting by bus or Charter)

IF MAJOR FIELD TRIP

[Signature] 9-12-14 Recommend Not Recommended
Director of Educational Services Date

_____ Approved Not Approved
Board Action Date

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.2.

Page 4 of 6

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: Sept. 5th, 2014

FROM: Jen Skinner

School/Dept.: CHS

SUBJECT: Field Trip Request

Request is for Friday Night Live (grade/class/group)

Destination: Richardson Springs Activity: YD Summit leadership conference

from Wed 10.1.2014 / 9am to Thursday 10.2.2014 / 5pm (dates) / (times)

Rationale for Trip: YD Summit is a leadership conference for Friday Night Live members.

Number of Students Attending: 10 Teachers Attending: 1 Parents Attending: 0

Student/Adult Ratio: 10:1

Transportation: Private Cars X CUSD Bus Charter Bus Name Other:

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$75 (student paid) Substitute Costs \$ 170 Meals \$ included Lodging \$ included Transportation \$ private Other Costs \$ N/A

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Admin Acct. #: 01-0009-0-1110-2700-1179-010-2010 \$ 170

Jen M. Skinner 9.12.2014 Requesting Party Date

J. Hauler 9/12/14 Site Principal Date

n/a Director of Transportation Date

Approve/Minor or Recommend/Major Do not Approve/Minor or Not Recommended/Major (If transporting by bus or Charter)

IF MAJOR FIELD TRIP

M. H. 9-12-14 Director of Educational Services Date

Board Action Date

Recommend Not Recommended Approved Not Approved

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.2.
Page 5 of 6

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: September 10, 2014

FROM: Nancy R. Medina

School/Dept.: Fair View High School

SUBJECT: Field Trip Request

Request is for 9th- 12th

(grade/class/group)

Destination: Richardson Springs

Activity: Leadership Conference

from Oct 1st / 9:00 a.m. to Oct 2nd / 5:00 p.m.
(dates) / (times)

Rationale for Trip: YD Summit is a Youth Development leadership conference that allows students to experience a number of leadership engagements through workshops, presentations, and hands on activities. Students learn more about how to make a difference on their campuses and in their community. They write a grant to ask for money for their school climate projects they do throughout the year to make their campus a better place for all youth.

Number of Students Attending: 15 Teachers Attending: 1 Parents Attending:

Student/Adult Ratio: 10:1

Transportation: Private Cars X CUSD Bus Charter Bus Name
Other:

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ 75.00 Substitute Costs \$ 88.50 Meals \$ Included
Lodging \$ Included Transportation \$ included Other Costs \$

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Administration Acct. #: 01-0009-0-3200-2700-1979-030-3030 \$ 88.50
Name Acct. #: \$

N. Medina
Requesting Party

9-10-14
Date

[Signature]
Site Principal

9-10-14
Date

Approve/Minor Do not Approve/Minor
or
 Recommend/Major Not Recommended/Major

n/a
Director of Transportation

Date

(If transporting by bus or Charter)

IF MAJOR FIELD TRIP

[Signature]
Director of Educational Services

9-10-14
Date

Recommend Not Recommended

Board Action

Approved Not Approved

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: Sept. 5th, 2014

FROM: Jen Skinner, Cateena Davis

School/Dept.: PVHS

SUBJECT: Field Trip Request

Request is for Friday Night Live
(grade/class/group)

Destination: Richardson Springs Activity: YD Summit leadership conference

from Wed 10.1.2014 / 9am to Thursday 10.2.2014 / 5pm
(dates) / (times) (dates) / (times)

Rationale for Trip: YD Summit is a leadership conference for Friday Night Live members.

Number of Students Attending: 10 Teachers Attending: 1 Parents Attending: 0

Student/Adult Ratio: 10:1

Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____
Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$75 (student paid) _____ Substitute Costs \$ 170 Meals \$ included

Lodging \$ included Transportation \$ private Other Costs \$ N/A

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name ASB Acct. #: 01 901401232-1000 -020-2020 \$ 245⁰⁰

Name _____ Acct. #: _____ \$ _____

Jen M. Skinner 9.11.2014
Requesting Party Date

[Signature] 9/12/14 Approve/Minor Do not Approve/Minor
Site Principal Date or
Recommend/Major Not Recommended/Major
n/a _____
Director of Transportation Date
(If transporting by bus or Charter)

IF MAJOR FIELD TRIP

[Signature] 9-12-14 Recommend Not Recommended
Director of Educational Services Date
 Approved Not Approved
Board Action _____ Date _____

PROPOSED AGENDA ITEM: Chico High A Cappella Choir Trip to New York City/
Carnegie Hall March 24th, 2015 - March 29th, 2015

Prepared by: Sue Delgado

Consent

Board Date September 17, 2014

Information Only

Discussion/Action

Background Information

The Chico High A Cappella Choir has been invited to a music festival in Carnegie Hall, based on their festival ratings in San Francisco. This is an opportunity for the choir students to sing in Carnegie Hall with 500 other invited choirs and esteemed guest conductor Andre Thomas. We will also get to perform and be adjudicated, as well as see several sights.

Education Implications

Students will perform in Carnegie Hall and work with a guest director (and be adjudicated). They will get to travel to New York City, visit the 911 Memorial, the Statue of Liberty, Central Park and see a Broadway show.

Fiscal Implications

We will fund raise and ask for donations, give concerts, etc. The cost of the trip is approximately \$1,800.00 per student and adult who attend. This cost will cover the cost of a substitute teacher for three days.

Additional Information

ADA recovery will be used for all students attending. If we don't reach our goal, all funds received will go toward a trip to San Francisco to a festival.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
 Chico, CA 95928-5999
 (530) 891-3000

9.2.3.
 Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: August 13, 2014

FROM: Susan Delgado

School/Dept.: Chico High Music

SUBJECT: Field Trip Request

Request is for Chico High A Cappella Choir – 10th – 12th
 (grade/class/group)

Destination: New York City Activity: Invitational Music Festival

from March 24, 2015 to March 29, 2015
 (dates) / (times) (dates) / (times)

Rationale for Trip: To experience singing in a mass choir (500 people) to work with esteemed composers/conductors, to perform to the best of our ability, and to see the New York City sites

Number of Students Attending: 47 Teachers Attending: 2 Parents Attending: 3
 Student/Adult Ratio: 9:1

Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____
 Other: _____

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES: \$1,800-\$2,000/student (all inclusive) = approx. \$100,000.00

Fees \$ _____ Substitute Costs \$ _____ Meals \$ _____
 Lodging \$ _____ Transportation \$ _____ Other Costs \$ _____

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Choral Music Acct. #: ASB 401 \$ _____
 Name _____ Acct. #: _____ \$ _____

Susan Delgado 8-13-14
 Requesting Party Date

[Signature] 9/4/14 Approve/Minor Do not Approve/Minor
 Site Principal Date or Recommend/Major Not Recommended/Major

n/a _____
 Director of Transportation Date (If transporting by bus or Charter)

IF MAJOR FIELD TRIP

[Signature] 9-10-14 Recommend Not Recommended
 Director of Educational Services Date

_____ Approved Not Approved
 Board Action Date

AGENDA ITEM: Consultant Agreement for Sandra Waterhouse

Prepared by: Janet Brinson, Director

Consent

Board Date September 17, 2014

Information Only

Discussion/Action

Background Information

The board previously approved a consultant agreement for Sandra Waterhouse on August 5, 2014 in the amount of \$20,031.20. To properly support the YouthBuild Program it's been determined that additional time needs to be allocated for the remaining 10 months of the fiscal year. This increase in time has been budgeted in the grant. We request your approval for the amended consultant agreement.

Educational Implications

This will allow the consultant more time on site to give hands-on support to the YouthBuild staff.

Fiscal Implications

None to the General Fund.

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

- 1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
 On File (click to view) Attached if not on file
- 2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
 On File (click to view) Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Sandra Waterhouse
Street Address/POB: 14004 Hannum Court
City, State, Zip Code: Walnut Grove, CA 95690
Phone:
Taxpayer ID/SSN:

DATE: JUL 22 2014
ORIGINAL: ASST. SUI
CC: A/P
CONSULTANT
ORIG ADMIN

This agreement will be in effect from: 7/1/14 to: 6/30/15

Location(s) of Services:
Fair View High School

- 3. Scope of Work to be performed: (attach separate sheet if necessary)
Provide guidance and technical assistance to the YouthBuild program. Ensure that the scope of work, including benchmarks and evaluation deliverables are completed. Provides guidance on the MIS reporting system per grant requirements.
- 4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
To meet the specific requirements of the YouthBuild grant.
- 5. Funding/Programs Affected: (corresponding to accounts below)
 - 1) YouthBuild Grant
 - 2)
 - 3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100%	01	5826	0	1110 3800	1000	5800	030	6700
2)									
3)									

7. Is there an impact to the General Fund, Unrestricted funding? Yes No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 274.40 Per Unit, times 73.00 #Units = \$ 20,031.20 Total for Services

9. Additional Expenses

to be paid in 12 monthly installments of \$1,669.27 \$
\$

Total of Additional Expenses
\$ _____
\$ 20,031.20 Grand Total

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

APPROVED JUL 16 2014 [Signature]

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See BS 10a)

CA# 15-00029

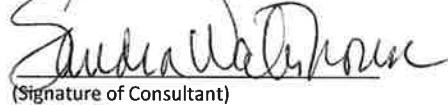
9.2.4.

Page 4 of 4

Consultant Name: Sandra Waterhouse

- 1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- 2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page I of this Agreement.
- 3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- 4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- 5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- 6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- 7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- 8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- 9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chicousd.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11_04_rev.pdf. IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.
- 10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
- 11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)


(Signature of Consultant)

Sandra Waterhouse
(Printed Name)

6-13-14
Date

13. RECOMMENDED:


(Signature of Originating Administrator)

Janet Brinson, Director
(Printed Name)

7/2/14
Date

14. APPROVED:


(Signature of District Administrator, or Director of Categorical Programs)

Dave Scott, Asst Superintendent
(Printed Name)

07/07/14
Date

APPROVED:


(Signature of District Admin, Business Services)

Consultant Contract Employee

Jaclyn Kruger Director, Fiscal Services
(Printed Name)

7/9/14
Date

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):
 Partial Payment through: _____ Date
 Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)
 Send to Site Administrator: _____
(Date Check Required)
 Mail to Consultant

\$ _____
(Amount)

(Originating Administrator Signature- Use Blue Ink)

(Date)

AGENDA ITEM: Consultant Agreement for Kevin Clark Consulting and Training

Prepared by: Janet Brinson, Director

Consent

Board Date September 17, 2014

Information Only

Discussion/Action

Background Information

As part of an ongoing effort for Chico Unified to support teachers of English learners, Kevin Clark Consulting and Training will build the capacity of veteran ELD teachers, develop foundational methods and behaviors for new ELD teachers, expand coaching support to junior high ELD teachers,, assist district coaches in supporting ELD teachers and enhance the role of district administrators in ELD instruction and program design.

Educational Implications

This agreement's goal is to increase acquisition and academic learning skills of English language learners per program improvement requirements.

Fiscal Implications

There is no impact to the general fund.

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
 On File (click to view) Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
 On File (click to view) Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Clark Consulting and Training
 Street Address/POB: 772 Omaha Avenue, Suite C
 City, State, Zip Code: Clovis, CA 93619
 Phone: 559-299-5855
 Taxpayer ID/SSN:

This agreement will be in effect from: 09/17/14 to: 06/30/15
 Location(s) of Services:

Chapman, Citrus, McManus, Parkview, and Rosedale

3. Scope of Work to be performed: (attach separate sheet if necessary)
 Build capacity of veteran ELD teachers, develop foundational methods and behaviors for new ELD teachers, assist district coaches in supporting ELD teachers and enhance the role of district administrators in ELD instruction and program design.
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
 To increase language acquisition and academic learning skills of English Language learners per program improvement requirements. (Supports LEA, Title I and Title III plans.)
5. Funding/Programs Affected: (corresponding to accounts below)
 1) Title II Teacher Quality Training
 2)
 3)

6. Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1) 100	01	4203	0	1110	1000	5800	510	6700
2)								
3)								

7. Is there an impact to the General Fund, Unrestricted funding? Yes No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 93,651.00 Per Unit, times 1.00 #Units = \$ 93,651.00 Total for Services

9. Additional Expenses

Cost includes materials, travel and training
 for eight monthly payments.

\$
 \$

Total of Additional Expenses
 \$ 0.00
 \$ 93,651.00 Grand Total

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

CA#

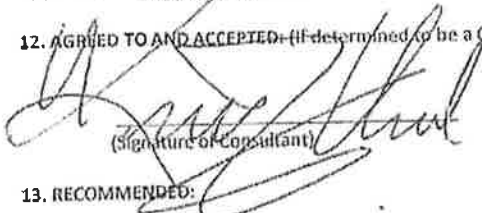
CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See BS 10a)

Consultant Name: Clark Consulting and Training

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chicousd.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11_04_rev.pdf. IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable Department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

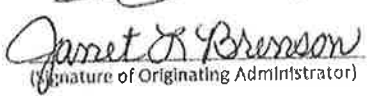
12. ~~AGREED TO AND ACCEPTED~~ (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)


(Signature of Consultant)

Kevin Clark
(Printed Name)

8/28/14
Date

13. RECOMMENDED:


(Signature of Originating Administrator)

Janet Brinson, Director
(Printed Name)

9/4/14
Date

14. APPROVED:


(Signature of District Administrator, or Director of Categorical Programs)

Dave Scott, Asst. Superintende
(Printed Name)

09/04/14
Date

APPROVED:


(Signature of District Admin, Business Services)

Consultant Contract Employee

Jaelyn Kruger
(Printed Name)

9/3/14
Date

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):
 Partial Payment through: _____ Date _____
 Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)
 Send to Site Administrator: _____ (Date Check Required)
 Mail to Consultant

\$ _____
(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

AGENDA ITEM: Consultant Agreement for Family Behavior Solutions

Prepared by: Eric Snedeker, Director

Consent

Board Date September 17, 2014

Information Only

Discussion/Action

Background Information

Family Behavior Solutions provides behavioral consultant services for students with autism – behavioral and functional adaptive living skills. The need for these services is written into their IEPs.

Educational Implications

To provide these students a free and appropriate public education (FAPE)

Fiscal Implications

Special Education

Mandatory Instructions
(click to view)

CA#

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
 On File (click to view) Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
 On File (click to view) Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Family Behavior Solutions, LLC dba Family First
Street Address/POB: 1975 Potter Rd.
City, State, Zip Code: Chico, CA 95928
Phone: 916-698-7854
Taxpayer ID/SSN: 46-3388388

This agreement will be in effect from: 7/1/2014 to: 6/30/2015
 Location(s) of Services:

3. Scope of Work to be performed: (attach separate sheet if necessary)
 Behavioral consultation and follow-up of selected students
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:
 FAPE

5. Funding/Programs Affected: (corresponding to accounts below)
 1) Special Education
 2)
 3)

6.	Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1)	100	01	6500	0	0000	7600	5800	570	6500
2)							5800		
3)							5800		

7. Is there an impact to the General Fund, Unrestricted funding? Yes No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 85.00 Per Unit, times 115.00 #Units = \$ 9,775.00 Total for Services

9. Additional Expenses

\$
 \$ Total of Additional Expenses
 \$ 0.00
 \$ 9,775.00 Grand Total

Amounts of \$5,001.00 or more require Board Approval: (date to Board) _____

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See BS 10a)

Consultant Name: Family Behavior Solutions, LLC dba Family First

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page I of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an Independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6., that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: [http://www.chicoused.org/documents/BUSINESS/Consultant Agreement/BS 10a 11 04 rev.pdf](http://www.chicoused.org/documents/BUSINESS/Consultant%20Agreement/BS_10a_11_04_rev.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. **AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)


(Signature of Consultant)

Jonathan McCabe, Director
(Printed Name)

08/10/14
Date

13. **RECOMMENDED:**


(Signature of Originating Administrator)

Eric Snedeker, Director
(Printed Name)

7/22/17
Date

14. **APPROVED:**


(Signature of District Administrator, or Director of Categorical Programs)

Kevin Bultema, Asst. Sup.
(Printed Name)

8-26-14
Date

APPROVED:


(Signature of District Admin, Business Services)

Consultant Contract Employee

Jaclyn Kruger, Director BusSvs
(Printed Name)

9/3/14
Date

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

- Partial Payment through: _____ Date _____
- Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- Send to Site Administrator: _____ (Date Check Required)
- Mail to Consultant

\$ _____
(Amount)

(Originating Administrator Signature- Use Blue Ink)

(Date)

AGENDA ITEM: Consultant Agreement with Foley Jones and Associates

Prepared by: Janet Brinson, Director

Consent

Board Date September 17, 2014

Information Only

Discussion/Action

Background Information

The Chico Unified School District was awarded a three-year Carol M. White Physical Education Program (PEP) grant to incorporate physical education and nutritional activities and instruction into our after-school programs at nine (9) sites (Chapman, Citrus, Neal Dow, Rosedale, McManus, Parkview, Fair View, Chico Junior, and Bidwell) as they have for the past two years.

Foley/Jones and Associates will continue to provide the required evaluation services for this program.

Education Implications

This grant will extend the standards-based physical education program provided into the school day, the after school program, and will link it to other initiatives within the community (such as *Let's Move*). Nutrition education will also be emphasized with the ultimate goal of empowering students to make lifelong healthy choices.

Fiscal Implications

None to the General Fund.

Mandatory Instructions
(click to view)

CA#

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

- 1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
 On File (click to view) Attached if not on file
- 2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
 On File (click to view) Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Foley Jones & Associates, LLC
Street Address/POB: PO Box 8661
City, State, Zip Code: Woodland, CA 95667
Phone: (530) 908-4604
Taxpayer ID/SSN: 27-4556161

This agreement will be in effect from: 09/17/14 to: 06/30/15

Location(s) of Services:
Chico Unified School District (various sites)

- 3. **Scope of Work to be performed: (attach separate sheet if necessary)**
Provide evaluation services for the Carol M. White Physical Education Program (PEP) Grant. Establish data collection procedures and assessment schedule. Assist in developing assessment protocols and survey instruments. Assist with data collection and analysis.
- 4. **Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:**
Develop a detailed evaluation management plan via quarterly team meetings for the purpose of program monitoring and compliance. Develop annual performance reports.
- 5. **Funding/Programs Affected: (corresponding to accounts below)**
 1) PEP Grant
 2)
 3)

6. Pct. (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Site	Manager
1) 100	01	5822	0	1110	1000	5800	510	6700
2)								
3)								

- 7. Is there an impact to the General Fund, Unrestricted funding? Yes No

- 8. **Payment to Consultant:** For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 15,000.00 Per Unit, times 2.00 #Units = \$ 30,000.00 Total for Services

9. Additional Expenses			
Paid in 2 installments of \$15,000 each	\$		Total of Additional
	\$	\$ 0.00	Expenses
		\$ 30,000.00	Grand Total

Amounts of \$5,001.00 or more require Board Approval: (date to Board) _____

CA#

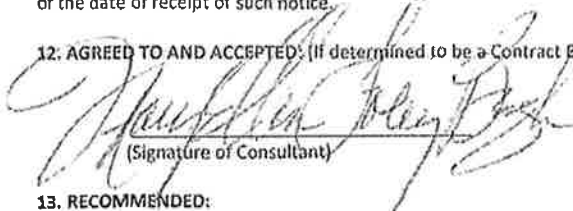
CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee-See BS 10a)

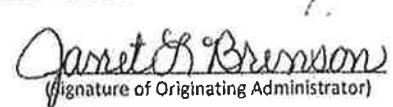
Consultant Name: Foley Jones & Associates

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: http://www.chicovsd.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11_04_rev.pdf. IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement).
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

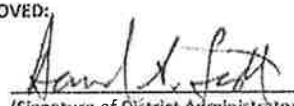
12. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

 MaryEllen Foley Bergh Sept 11, 2014
 (Signature of Consultant) (Printed Name) Date


13. RECOMMENDED:

 Janet Brinson, Director 9/11/14
 (Signature of Originating Administrator) (Printed Name) Date

14. APPROVED:

 Dave Scott, Asst. Superintende 09/11/14
 (Signature of District Administrator, or Director of Categorical Programs) (Printed Name) Date

APPROVED:

 Consultant Contract Employee
Jaclyn Kruger Director, Fiscal Services 9/12/14
 (Signature of District Admin, Business Services) (Printed Name) Date

15. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

Partial Payment through: _____ Date _____
 Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)
 Send to Site Administrator: _____ (Date Check Required)
 Mail to Consultant

\$ _____
(Amount)

(Originating Administrator Signature- Use Blue Ink)

(Date)

AGENDA ITEM: Nord Country School Material Change to Add 7th and 8th Grade

Prepared by: John Bohannon, Director

Consent Board Date September 17, 2014

Information Only

Discussion/Action

Background Information

Since its initial charter petition was approved by the CUSD Board, Nord Country School has operated as a Kindergarten – 6th grade program.

Nord is now submitting a material change to its petition to add a 7th and 8th grade program.

Per California Education Code, material changes must be approved by the authorizing school board utilizing the same criteria utilized for a charter petition. Charter petitions are reviewed to ensure they meet the sixteen elements listed in the California Education Code.

Nord has submitted the material change request that details changes necessary to the sixteen elements to meet the needs when adding 7th and 8th grade.

AGENDA ITEM: Charter School Annual Site Visit Reports

Prepared by: John Bohannon, Director

Consent

Board Date September 17, 2014

Information Only

Discussion/Action

Background Information

As the chartering agency, Chico Unified School District is responsible for Oversight of the charter schools we authorize. Per Education Code 47604.32, an annual visit to each charter school is specified. Site Visit Team Members conducted visits and the compiled reports are presented tonight for board approval.

Educational Implications

As one part of Oversight responsibility, CUSD is responsible for monitoring the educational quality of the schools we charter.

Fiscal Implications

As one part of Oversight responsibility, CUSD is responsible for monitoring the fiscal health of the schools we charter.

Additional Information

Per previous board direction, drafts of the Site Visit reports were shared with the respective administrators for each of the charter schools. Those administrators had the opportunity to review the reports and suggest edits, if necessary. Those edits have been incorporated into the reports presented tonight.

AGENDA ITEM: Warrant Authorization

Prepared by: Jaclyn Kruger, Director Fiscal Services

Consent

Board Date September 17, 2014

Information Only

Discussion/Action

Background Information

Warrants in the amount of \$1,031,547.86 for the period of August 13, 2014, through September 8, 2014, have been reviewed and are ready for Board approval.

Educational Implications

Services and supplies are acquired by the District in support of the District's goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the District's approved budget.

Checks Dated 08/13/2014 through 09/08/2014			Board Meeting Date September 17, 2014		
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	157	667,077.68
09	Charter Sch Spec Rev 3412	16	23,121.41
13	Cafeteria (3401)	24	32,686.54
22	Measure E (3429) 21 Cap Proj	10	141,630.96
35	Cnty Sch Fac (3435)	1	12,180.00
42	sp Res Rda-Cp thru (3427)40-43	1	5,132.00
76	Payroll Warrants	22	149,920.78
Total Number of Checks		231	1,031,749.37
Less Unpaid Sales Tax Liability			201.51-
Net (Check Amount)			1,031,547.86

AGENDA ITEM: Notice of Completion for 2014 Loma Vista Portables

Prepared by: Julia Kistle, Director Facilities & Construction

Consent

Board Date September 17, 2014

Information Only

Discussion/Action

Background Information

On June 30, 2014 work began on adding two refurbished portable classrooms at Loma Vista School. The project was completed on August 29, 2014.

The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

This project was funded with Developer Fees.

Recommendation

It is requested that the Board of Education authorize the Superintendent or Designee to approve and execute the Notice of Completion for the new portable classrooms at Loma Vista School.

WHEN RECORDED MAIL TO:

Kelly Staley
Superintendent
Chico Unified School District
1163 East Seventh Street
Chico, California 95928-5999

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. # 4-12
DSA APPL NO. 02-113617
PROJECT NO. 61424-79

NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is : **IN FEE**
5. A work of improvement on the property hereinafter described was COMPLETED on **August 29, 2014** and accepted by the Chico Unified School District on **September 17, 2014.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR 2 Classroom Bldgs (Relocatable) FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is
Seward L. Schreder Construction, 1855 Buenaventura Blvd., Redding, CA 96001
8. The street address of said property is:
Loma Vista School: 2404 Marigold Avenue, Chico, CA
9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA**, and described as follows:

ASSESSORS PARCEL NUMBERS: 015-500-018-000

Date: _____ Signature of Owner or agent of owner _____

Julia M. Kistle
Chico Unified School District Director, Facilities & Construction

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

_____, Chico, CA
Date and Place

Julia M. Kistle
Chico Unified School District Director, Facilities & Construction

AGENDA ITEM: Marsh Jr. High School Multipurpose Building Project

Prepared by: Julia M. Kistle, Director, Facilities & Construction

Consent

Board Date September 17, 2014

Information Only

Discussion/Action

Background Information

The California Environmental Quality Act (CEQA) applies to all discretionary activities proposed to be carried out by California public agencies including school districts. Most of the District's ongoing activities are covered by specific exemptions within the law. New construction projects are generally subject to the CEQA process. The first step of this process involves conducting an initial study. The results of this study indicate which course of action is called for to identify potential impacts and to mitigate these impacts. Possible courses of actions include: filing a negative declaration declaring there is no impact; filing a mitigated negative declaration which recognizes there may be impacts but they can be mitigated to less than potential levels; or completing an environmental impact report (EIR).

Chico Unified School District has employed the services of PMC to conduct the initial study for the Marsh Jr. High School Multipurpose Building Project. The results of the initial study indicate that a mitigated negative declaration is appropriate to address potential long-term impacts triggered by added light from the project and dust, emissions, impacts on migratory birds, the discovery of cultural resources (prehistoric, paleontological, human remains) and noise during the short-term construction activities of the project as outlined in the document. The initial study / mitigated negative declaration has been prepared and is ready for review and adoption. A copy of this document can be reviewed online at <http://www.chicousd.org/Departments/Facilities--Construction/Marsh-Jr.-High-School-Initial-StudyMitigated-Negative-Declaration/index.html>.

If the mitigated negative declaration has been approved a Notice of Determination will be recorded with the County Recorder's office.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

This project is being funded with Measure E bond funds. The proposed project qualifies as a project defined in the voter approved Measure E ballot language.

Recommendation

It is requested that, after holding a public hearing, the Board of Education adopt the Initial Study / Mitigated Negative Declaration for Marsh Jr. High School Multipurpose Building Project and authorize staff to record the Notice of Determination with the Butte County Recorders' Office.

Notice of Determination

■ Office of Planning and Research
1400 Tenth Street, Room 113
Sacramento, California 95814

From: Chico Unified School District
1163 East Seventh Street
Chico, CA 95928

■ Butte County Clerk – Recorder’s Office
25 County Center Drive
Oroville, CA 95965

Contact: Julia Kistle
(530) 891-3140

Subject: Notice of Determination – Filed Pursuant to Sections 21108 and 21152 of the Public Resources Code

Project Title:

Marsh Junior High School Multipurpose Building Project

State Clearinghouse Number <i>(If Submitted to Clearinghouse)</i>	Lead Agency Contact Person	Telephone
2014072075	Julia Kistle, Director Facilities & Construction Planner	(530) 891-3140

Project Location *(include county)*

The project is located on the Marsh Junior High School campus located at 2253 Humboldt Road in the City of Chico, in the County of Butte, California. The Assessor Parcel Number is 002-180-090.

Project Description:

The Chico Unified School District proposes to construct a new ±12,000-square-foot single-story multipurpose building incorporating a performing arts classroom space, storage/janitorial supply room, kitchen/food preparation space, and main dining area/assembly space. The structure would incorporate restroom facilities accessible from the exterior of the building as well as a covered outdoor gathering and exterior dining space located on the west side of the structure. In order to accommodate the needed space for the multipurpose building, the existing greenhouse and school garden will be relocated. The existing dining facility/ multipurpose room, consisting of four relocatable buildings, will be sold and removed. The project also includes a new outdoor instructional/ assembly space incorporating hardscape elements, a raised stage area, and concrete seating pads in the center of campus. In addition, the project includes construction of a new single-story ±7,300-square-foot classroom instructional building to be located east of the existing parking lot on the western portion of campus. The classroom instructional building will include four laboratories and a teacher workroom. Improvements associated with the project include walking paths, maintenance and delivery roads, pedestrian bridges, accessible routes of travel, installation of new water-efficient landscape and irrigation, new outdoor recreation space (basketball courts), and service (trash) enclosures. Minor infrastructure improvements include the installation of new storm drainage inlets and electrical power conduit. Minor infrastructure modifications include reduction of a fence enclosure, removal of a bike rack, relocation of irrigation lines, and relocation of a flag pole.

This is to advise that the Chico Unified School District Board of Education, acting in its role as the CEQA Lead Agency, approved the above described project on Wednesday, September 17, 2014, and has made the following determination regarding the project:

1. The project **[X] will not** have a significant effect on the environment.
2. A Negative Declaration was prepared and adopted for this project pursuant to the provisions of the California Environmental Quality Act.
3. Mitigation measures **[X] were** made a condition of the approval of the project.
4. A mitigation reporting and monitoring plan **[X] was not** adopted for this project.
5. A statement of Overriding Considerations **[X] was not** adopted for this project.
6. Findings **[X] were** made pursuant to the provisions of CEQA.

This is to certify that the Negative Declaration and the record of project approval are available to the General Public at the Chico Unified School District Officer of Education, 1163 East Seventh Street, Chico, CA 95928.

	Sept. 18, 2014	Director Facilities & Construction
<i>Signature (Public Agency)</i>	<i>Date</i>	<i>Title</i>

Date received for filing and posting:

**CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928**

DATE: September 17, 2014
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

Temporary Appointments 2014/15

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Evans, Nicholas	Elementary	8/25/14-6/4/15	0.2 FTE
Rivera, Jena	Elementary	8/14/14-6/4/15	0.2 FTE (in addition to current 0.7 FTE temporary assignment)
Winslow, Melanie	Elementary	8/19/14-6/4/15	0.4 FTE
Yuill, Michelyn	Elementary	8/22/14-6/4/15	0.2 FTE

Probationary Appointments 2014/15

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Tineo, Gladys	Special Education	8/26/2014	1.0 FTE Probationary 1

Temporary Release

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Krieger, Jessica	Elementary	9/1/14	0.1 FTE Temporary Release

Retirements

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>
Dunsmoor, Jeanine	Secondary	9/2/2014
Larsen, Jan	Elementary	6/30/2014

Coaching Appointments – Fall 2014/15

<u>Employee</u>	<u>Position</u>	<u>School</u>	<u>Season</u>
Alvistur, Jason	Varsity Football	Chico High	Fall
Andrew, Nick	Freshman Football	Pleasant Valley	Fall
Beehner, Alex	JV Girls Volleyball	Pleasant Valley	Fall
Bishop, Roy	Freshman Football	Chico High	Fall
Brooks, Richard	Varsity Girls Tennis	Chico High	Fall
Carlsen, Kyle	Freshman Assistant Football	Pleasant Valley	Fall
Carr, Jeff	JV Football	Pleasant Valley	Fall
Carton, Robert	JV Assistant Football	Chico High	Fall
Colwes, Curtis	JV Football	Chico High	Fall
Cooley, Mark	Varsity Football	Pleasant Valley	Fall
Ehrhart, Dene	Varsity Swim	Chico High	Fall

Faith, Cassandra	Varsity Assistant Swim	Chico High	Fall
Fegley, Thomas	Varsity Girls Golf	Pleasant Valley	Fall
Feingold, Scott	Varsity Girls Tennis	Pleasant Valley	Fall
Fichter, Courtney	JV Volleyball	Chico High	Fall
Flory, Bill	Varsity Hockey	Pleasant Valley	Fall
Girt, Kevin	Varsity Cross Country	Chico High	Fall
Graber, Phillip	Varsity Assistant Cross Country	Chico High	Fall
Haley, Bill	Freshman Assistant Football	Pleasant Valley	Fall
Henderson, Donna	Head Cheer	Pleasant Valley	Fall
Henderson, Erika/ Dunn, Alexis	Assistant Cheer (Split position)	Pleasant Valley	Fall
Huber, Kelly	JV Girls Tennis	Chico High	Fall
Kemp, Rich	JV Assistant Football	Chico High	Fall
Keyawa, Deanna	JV Hockey	Chico High	Fall
Kringer, Julianna	Assistant Cheer	Chico High	Fall
Lee, Whitney	Freshman Girls Volleyball	Pleasant Valley	Fall
Linnet, Randi	Varsity Girls Golf	Chico High	Fall
Lockhart, Christine	Varsity Swim	Pleasant Valley	Fall
Martin, Carissa	JV Girls Tennis	Pleasant Valley	Fall
Miller, Michael	Varsity Assistant Football	Chico High	Fall
Mitchell, John	Varsity Girls Volleyball	Pleasant Valley	Fall
Mojica, Gilberto	Varsity Assistant Football	Pleasant Valley	Fall
Olsen, Gayle/ George, Thomas	Varsity Cross Country (Split position)	Pleasant Valley	Fall
Ordorica, Christina	Varsity Volleyball	Chico High	Fall
Pollak, Darcy	Varsity Hockey	Chico High	Fall
Scanlon, Brendan	Varsity Assistant Cross Country	Pleasant Valley	Fall
Shahrok, Brittany	Freshman Girls Volleyball	Chico High	Fall
Simpson, Garrick	Freshman Assistant Football	Chico High	Fall
Souza, Ron	Varsity Assistant Football	Pleasant Valley	Fall
Stephens, Paul	JV Cross Country	Chico High	Fall
Tindill, Teresa	Head Cheer	Chico High	Fall
Volk, Stefanie	JV Hockey	Pleasant Valley	Fall
Vought, Michael	JV Cross Country	Pleasant Valley	Fall
Wisdom, Kevin	Varsity Assistant Football	Chico High	Fall
Yost-Bremm, Jesse	JV Assistant Football	Pleasant Valley	Fall

CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th STREET
CHICO, CA 95928-5999

DATE: SEPTEMBER 17, 2014

MEMORANDUM TO: BOARD OF EDUCATION

FROM: KELLY STALEY, SUPERINTENDENT

SUBJECT: CLASSIFIED HUMAN RESOURCES ACTIONS

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS/PRF #/ FUND/RESOURCE
APPOINTMENT			
Aiken, Holly	Instructional Assistant/Citrus/3.3	9/02/2014	Vacated Position/184/ Categorical/9117
Alexander, Ann	IPS-Classroom/Citrus/6.0	9/02/2014	Vacated Position/34/ Special Ed/6501
Baker, Iris	LT Transportation Special Ed Aide/ Transportation/4.5	6/06/2014- 12/06/2014	During Absence of Incumbent
Blee, Ellen	IA-Special Education/Marigold/5.0	8/18/2014	Vacated Position/204/ Special Ed/6500
Chavez, Susana	IA-Special Education/Citrus/3.0	8/27/2014	Vacated Position/154/ Special Ed/6500
Connaughton, Anna	Parent Classroom Aide-Restr/Neal Dow/3.0	8/18/2014	Vacated Position/334/ Categorical/0500
Denning, Richard	Custodian/BJHS/8.0	9/04/2014	Vacated Position/310/ General/0000
Glende, Tina	IA-Special Education/Emma Wilson/2.5	8/19/2014	Vacated Position/153/ Special Ed/6500
Gonzalez, Christopher	IA-Computers/Neal Dow/5.0	9/09/2014	Vacated Position/287/ Categorical/3010
Haston, Michaela	IPS-Hearing Impaired/Deaf/Inspire/6.5	8/19/2014	New Position/311/ Special Ed/6500
Oman, Nicholas	Telecommunications Specialist/M & O/8.0	8/26/2014	Vacated Position/299/ Maintenance/8150
O'Marah, Stewart	Custodian/MJHS/8.0	9/08/2014	Vacated Position/319/ General/0000
Rothenberger, Joel	SMW-Electrician/M & O/8.0	8/19/2014	Vacated Position/254/ Maintenance/8150
Schoon, Keli	IA-Special Education/Marigold/2.5	8/18/2014	Vacated Position/203/ Special Ed/6500
Simon, Laurette	IPS-Healthcare/Citrus/5.0	8/18/2014	Vacated Position/90/ General/0000
Smith, Alice	IPS-Classroom/Hooker Oak/4.0	8/20/2014	Vacated Position/35/ Special Ed/6501
Smith, Alice	IPS-Classroom/Hooker Oak/2.0	8/20/2014	Vacated Position/36/ Special Ed/6501

Smith, Melanie	Sr Office Assistant/FVHS/8.0	9/08/2014	Existing Position/51/ General/0000
Teran, Robert	Custodian/CJHS/8.0	9/09/2014	Vacated Position/39/ General/0000
Williams, Erich	Custodian/Chapman/8.0	8/18/2014	Vacated Position/318/ Maintenance/0000
Zambello, Giancarlo	Campus Supervisor/MJHS/1.0	8/19/2014	Vacated Position/216/ General/0000

PROMOTION

Gregory, Kenneth	Transportation Coordinator/ Transportation/8.0	8/25/2014	Vacated Position/256/ Transportation/7230 & 7240
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VOLUNTARY REDUCTION IN HOURS

Matthews, Amber	Cafeteria Cook Small School/Forest Ranch/4.0	8/18/2014	Existing Position
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LEAVE OF ABSENCE

Amezquita-Perez, Angelica	Cafeteria Assistant/CHS/2.0	8/18/2014- 2/18/2015	Per CBA 5.3.3
Dorn, Kayla	Cafeteria Assistant/CHS/2.0	8/18/2014- 10/19/2014	Per CBA 5.12
Garrison, Grant	Custodian/PVHS/8.0	8/11/2014- 2/11/2014	Per CBA 5.12
John, Christen	Cafeteria Assistant/PVHS/3.0	8/19/2014	Early Return
Ludlow, Debra	IPS-Healthcare/Forest Ranch/6.0	8/15/2014	Early Return

RESIGNATION/TERMINATION

Bremm, Jesse	IPS-Healthcare/PVHS/6.0	8/15/2014	Voluntary Resignation
Brock, Linda	Instructional Assistant-Elementary Guidance/ Marigold/4.0	8/22/2014	PERS Retirement
Brock, Linda	Instructional Assistant-Elementary Guidance/ McManus/2.5	8/22/2014	PERS Retirement
Employee #13040		8/19/2014	Released during Probation
McKey, Elizabeth	Baker Assistant/Bakery/4.0	8/29/2014	Voluntary Resignation
McKey, Elizabeth	Cafeteria Assistant/PVHS/2.0	8/29/2014	Voluntary Resignation
Medina, Emily	IPS-Classroom/Head Start/3.2	8/12/2014	Voluntary Resignation
Shannon, Jocelyn	IPS-Healthcare/CJHS/3.5 & 3.0	9/12/2014	Voluntary Resignation
Zink, Lindsey	IPS-Healthcare/Loma Vista/4.0	8/12/2014	Voluntary Resignation
Zink, Lindsey	IPS-Classroom/Loma Vista/2.0	8/12/2014	Voluntary Resignation

RESIGNED ONLY POSITION LISTED

Alexander, Ann	IPS-Classroom/Hooker Oak/3.0	9/01/2014	Increase in Hours
Gregory, Kenneth	School Bus Driver-Type 2/Transportation/5.8	8/24/2014	Promotion
Smith, Alice	IPS-Classroom/LCC/3.5	8/19/2014	Increase in Hours
Smith, Melanie	Sr Office Assistant/FVHS/6.0	9/07/2014	Increase in Hours

AGENDA ITEM: Resolution 1259-14, Certification of Provision of Standards-Aligned Instructional Materials

Prepared by: Joanne Parsley, Director

Consent

Board Date September 17, 2014

Information Only

Public Hearing/Discussion/Action

Background Information

Education Code Section 60119 requires that each pupil within the Chico Unified School District be provided sufficient textbooks and instructional materials aligned to the content standards and consistent with the cycles and content of the curriculum frameworks in the areas of history/social science, mathematics, reading/language arts and science. The attached Certification of Provision of Standards-Aligned Instructional Materials states that we are currently sufficient for the 2014-15 school year. As such, the Educational Services Department requests approval of Resolution No. 1259-14.

Education Implications

All students will be provided with sufficient textbooks and instructional materials in the core instructional areas for in-class work as well as homework.

Fiscal Implications

Standards-aligned instructional materials are purchased out of the state provided funds.

Additional Information

As required by CCR, Title 5, Section 9531, instructional materials for students in grades K-8 were purchased from an approved standards-aligned state adoption list and instructional materials purchased for students in grades 9-12 are aligned with the state content standards and are approved by the CUSD Board of Education following district review of the materials.

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CA 95928
(530) 891-3000

RESOLUTION NO. 1259-14

Whereas, the governing board of Chico Unified School District, in order to comply with the requirements of *Education Code* section 60119 held a public hearing on September 17, 2014, at 6:00pm, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

Whereas, the governing board provided at least ten days notice of public hearing posted in at least three public places within the district that stated the time, place and purpose of the hearing, and;

Whereas, the governing board encouraged participation by parents, teachers, members of the community and bargaining unit leaders in the public hearing, and;

Whereas information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

Whereas, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home;

Whereas sufficient textbooks and instructional materials were provided to each student, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks;

Whereas, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

Therefore it is resolved that for the 2014-15 school year, the Chico Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the content standards and consistent with the cycles and content of the curriculum frameworks.

Adopted this 17th day of September, 2014

Ayes:
Noes:
Abstentions:
Absent:

Board President

Secretary/Clerk



Certification of Provision of Standards-Aligned Instructional Materials

The local governing board of the Chico Unified School District hereby certifies that as of this date, each pupil in the district, in kindergarten through grade twelve, has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- History/social science
- Mathematics
- Reading/language arts
- Science

For students in K-8, the instructional materials were purchased from an approved standards-aligned state adoption list as required by *CCR, Title 5, Section 9531*.

For students in grades 9-12, the instructional materials were adopted by the local governing board following district review of the materials and their alignment with state content standards as required by *CCR, Title 5, Section 9531*. Certification was approved by the local governing board at a public meeting held on September 17, 2014.

The local governing board of the Chico Unified School District has provided each pupil in Kindergarten through grade eight with a state adopted standards-aligned textbook or basic instructional materials in the following subjects by the date indicated below to meet the 24 month rule in EC 60422 (a):

Subject	Date Provided
Reading/Language Arts	August 2010
History-Social Science	August 2006
Science	August 2007
Mathematics	August 2009

Certification was approved by the local governing board at a public meeting held on September 17, 2014.

Ayes:
Noes:
Abstentions:
Absent:

Board President

Secretary/Clerk



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

PUBLIC HEARING NOTICE
September 17, 2014 – 6:00 P.M.
REGULAR BOARD MEETING
CHICO CITY COUNCIL CHAMBERS
EAST FOURTH AND MAIN STREETS
CHICO, CA 95926

NOTICE OF PUBLIC HEARING

The Chico Unified School District Board of Education will hold a Public Hearing at a regular board meeting on Wednesday, September 17, 2014. The Board meeting will begin at 6:00 p.m., and the Public Hearing item listed below will be discussed and an opportunity for public testimony will be made available in accordance with the Discussion calendar of the agenda. Public Hearing items include:

PUBLIC HEARING - Notice of Apportionment for the State Instructional Materials Fund, Grades K-12, Fiscal Year 2014-2015.

Education Code §60119 requires that, in order to receive instructional materials from any state source, in each fiscal year from 1994-95 onward, the Governing Board shall hold a public hearing regarding the sufficiency of instructional materials in the district.

This Notice will serve to fulfill the District's 10-day notice requirement of all Public Hearings pursuant to Education Code §5362. A formal agenda containing the item listed above will be posted and distributed in accordance with district procedures on Friday, September 12, 2014.

Dr. Kathleen Kaiser,
Board President
Chico Unified School District

Posted: September 3, 2014

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AGENDA ITEM: CUSD Representative on Inspire Board

Prepared by: John Bohannon, Director

Consent

Board Date September 17, 2014

Information Only

Discussion/Action

Background Information

The CUSD Board of Education has the authority to choose one representative to sit on the Inspire School of Arts and Sciences Board. The CUSD Representative may be a sitting CUSD Board member.

Jann Reed has served as the representative for CUSD on the Inspire board since its inception, but she will exit the Inspire Board in October.

Board member Eileen Robinson has volunteered to be the CUSD Representative on the Inspire Board.

AGENDA ITEM: Moving Sixth Grade to Middle Schools

Prepared by: John Bohannon, Director

Consent

Board Date September 17, 2014

Information Only

Discussion/Action

Background Information

At a Special Board Meeting on October 23, 2013, as part of the extensive facilities master planning process, the CUSD Board made the decision to move sixth grade to the junior high schools to create 6th – 8th grade middle schools. It was further clarified at that meeting the change would not take place in the 2014-2015 school year, but would take place in the 2015-2016 school year.

Since the decision to move the sixth grade program was made by the Board, the CUSD Educational Services team has been working to explore best ways to facilitate the move educationally, and the CUSD Facilities department has continued to work on how to ensure the junior high facilities are ready for the additional students.

This report will give an update on both parts of the planning process.

What is known is the upgrades needed at the junior high facilities to support the additional students will not be complete in time for the 2015-2016 school year. Therefore, input is needed from the Board.

Options include re-instituting a sixth grade optional program in 2015-2016 with a full move following in 2016-2017, or pushing back the start of the entire move to the 2016-2017 school year.

AGENDA ITEM: Public Hearing/Information on the August 2014 Developer Fee Study from Government Financial Strategies; and
a) Adoption of Resolution No. 1260-14 Regarding Establishing an Impact Fee on Residential and Commercial-Industrial Development

Prepared by: Julia Kistle, Director, Facilities & Construction

Consent

Board Date September 17, 2014

Information Only

PUBLIC HEARING/Discussion/Action

Background Information

Education Code section 17620 authorizes school districts to levy a fee, charge, dedication, or other form of requirement against any development project (including commercial, industrial, and residential) for the construction and reconstruction of school facilities. This proposed resolution would implement residential and commercial-industrial developer fees.

In January 2014, the State Allocation Board (SAB) approved increases of the developer fee rates per Government Code Section 65995 (b) to \$3.36 per square foot of residential development and \$0.54 per square foot of commercial-industrial development.

Educational Implications

The District has a statutory responsibility to provide an education for all students within its boundaries but has limited capacity to house these students. As the community grows, the District must find ways of housing the additional students.

Fiscal Implications

Adoption of these fees allows the District to assist in funding facilities for students attributable to new development.

Additional Information

The law requires the maximum assessment for development be adjusted every two years by changing the Class B construction cost index, as determined by the State Allocation Board at its January meeting.

Recommendation

It is recommended that the Board of Education adopt Resolution No. 1260-14 authorizing the District to establish a fee on new residential and commercial-industrial construction at \$3.36 per square foot-Residential and \$0.54 per square foot-Commercial-Industrial. Rental Self-Storage will decrease to \$0.09 per square foot.

RESOLUTION NO. 1260-14

**A RESOLUTION OF THE GOVERNING BOARD OF THE
CHICO UNIFIED SCHOOL DISTRICT ADJUSTING
IMPACT FEES ON RESIDENTIAL AND COMMERCIAL
OR INDUSTRIAL DEVELOPMENT**

WHEREAS, the Board of Education (hereinafter “Board”) of the Chico Unified School District (hereinafter “District”) has previously adopted resolutions and imposed development fees pursuant to Education Code section 17620, including fees on new residential construction and certain reconstruction, as well as new commercial or industrial construction, in an amount authorized by Government Code section 65995 (“Level 1 Fees”), which resolutions are hereby incorporated by reference to this Resolution, to partially mitigate the impacts of new development on school facilities;

WHEREAS, Government Code section 65995(b)(3) provides that the maximum rates allowed for such Level 1 Fees for residential and commercial or industrial development under Government Code section 65995(b)(1) and (2) may be increased according to the adjustment for inflation in the statewide cost index for Class B construction as determined in the year 2000 and every two years thereafter by the State Allocation Board;

WHEREAS, the 2014 maximum Level 1 Fee rates under Education Code section 17620 and Government Code section 65995(b)(1) and (2) are \$3.36 per square foot for new residential construction and certain reconstruction, and \$0.54 per square foot for new commercial or industrial construction;

WHEREAS, the Board caused to be prepared, and has now received both written and oral information and data on the subject of Level 1 Fees pursuant to Education Code sections 17620 *et seq.* and Government Code section 66001 *et seq.*, prior to the adoption and adjustment of such fees; and

WHEREAS, the District desires to increase the Level 1 Fees as supported by the written and oral information and data referred to above and in accordance with the inflation adjustment authorized by the State Allocation Board.

NOW THEREFORE, be it resolved by the Board as follows:

1. Recitals. The Board hereby finds and determines that the foregoing recitals and determinations are true and correct.

2. Procedure and Public Hearing. The Board hereby finds that prior to the adoption of this Resolution, the Board conducted a duly noticed public hearing, as part of the Board’s regularly scheduled September 17, 2014 meeting, at which oral and written information was provided. Notice of the time and place of the hearing, including a general explanation of the matter to be considered and a statement that the data required by Government Code section 66016 was available, has been published twice in a newspaper in accordance with Government Code sections 6062a, 66004 and 66018, and was mailed at least 14 days prior to the

meeting to any interested party who had filed a written request with the District for mailed notice of the hearing on new or increased Level 1 Fees or service charges within the period specified by law. Additionally, at least 10 days prior to the hearing, the District made available to the public, data indicating the amount of the cost, or estimated cost, required to provide the facilities for which the Level 1 Fees are to be charged pursuant to this Resolution, and the revenue sources anticipated to provide such facilities, including general fund revenues. By way of such public hearing, the Board received oral and written evidence and testimony from District staff and consultants and the public. Such evidence and testimony, including a report entitled, "Developer Fee Justification Study," dated August 2014 and prepared by Government Financial Strategies Inc. ("Study"), attached hereto as Exhibit A and incorporated herein by reference, formed the basis for the action taken pursuant to this Resolution.

3. Overcrowding of School Facilities. As set forth in the Study, students from new development are projected to exceed current capacity at the elementary, junior high and high school levels, and to contribute to the need for and cost of construction and/or reconstruction of school facilities to create additional capacity for such students.

4. Level 1 Fees. Based upon the findings contained herein, the Board hereby adjusts the District's Level 1 Fees to the amount of \$3.36 per square foot of residential development, \$0.54 per square foot of commercial or industrial development, and \$0.09 per square foot of rental self-storage development.

5. Purpose and Use of Level 1 Fees. The purpose of the Level 1 Fees, and the use to which the proceeds thereof will be put, are to finance the construction and/or reconstruction of school facilities as identified in the Study. The proceeds shall also be used for reimbursement of the administrative costs incurring in collecting and repaying the Level 1 Fees and for the costs of performing any study and otherwise making the findings and determinations required by law related to the adoption of this Resolution, as well as any other use permitted by the law.

6. Nexus Findings. The Board has reviewed the Study as it relates to the proposed and potential development, the resulting school facilities needs, the cost thereof, and the available sources of revenue, including the adjustment to Level 1 Fees provided by this Resolution, and based thereon and upon all other written and oral presentations to the Board, the Board hereby approves and adopts the Study and makes the following findings:

A. Enrollment at the various District schools is presently at or approaching capacity;

B. Additional development projects within the District, whether new residential construction or residential reconstruction involving increases in habitable areas, or new commercial or industrial construction will increase the need for school facilities;

C. Without the addition of new school facilities, further residential development projects or commercial or industrial development projects within the District will result in a significant decrease in the quality of education presently offered by the District;

D. Residential development and commercial or industrial development is projected within the District's boundaries, and the enrollment produced thereby will exceed the capacity of the schools of the District. Projected development within the District, without additional school facilities, will result in conditions of overcrowding, which will impair the normal functioning of the District's educational programs;

E. The Level 1 Fees proposed in the Study and to be adjusted pursuant to this Resolution are for the purpose of providing adequate school facilities to maintain the quality of education offered by the District;

F. The Level 1 Fees proposed in the Study and to be adjusted pursuant to this Resolution will be used as set forth at Paragraph 5 above;

G. There is a reasonable relationship between the use of the Level 1 Fees, as proposed in the Study and to be adjusted pursuant to this Resolution, and the type of development projects on which they are imposed;

H. There is a reasonable relationship between the need for the above described public facilities and the type of development project on which the Level 1 Fees, as proposed in the Study and to be adjusted pursuant to this Resolution, are imposed;

I. Based upon the categories evaluated in the Study, the Level 1 Fees for commercial or industrial development, as proposed in the Study and to be adjusted pursuant to this Resolution, bear a reasonable relationship and are limited to the needs of the community for school facilities and are reasonably related and limited to the need for school facilities caused by such development;

J. There is a reasonable relationship between the amount of the Level 1 Fees, as proposed in the Study and to be adjusted pursuant to this Resolution, and the cost of the public facilities or portion of the public facilities attributable to the development on which they are imposed; and

K. The Level 1 Fees, as proposed in the Study and to be adjusted pursuant to this Resolution, do not exceed the estimated reasonable cost of providing the service or facility for which such fees are imposed, and in making this finding, the Board declares that it has considered the availability of revenue sources anticipated to provide such service or facility, including general fund revenues.

7. Fee Adjustments and Limitations. The Level 1 Fees adjusted herewith shall be subject to the following:

A. The amount of the Level 1 Fees levied by the District shall be reviewed periodically to determine if a fee increase according to the adjustment for inflation set forth in the statewide cost index for Class B construction as determined by the State Allocation Board is justified;

B. The Level 1 Fees adjusted pursuant to this Resolution do not apply during the term of any contract entered into between a subdivider or builder and the District, or

any applicable city or county on or before January 1, 1987, that requires the payment of a fee, charge or dedication for the construction of school facilities as a condition to the approval of residential development;

C. To the extent that the District is collecting fees pursuant to Government Code sections 65995.5 and 65995.7, commonly known as SB 50, the District's Level 1 Fees adjusted herein shall not apply to any new residential construction; and

D. The term "development project" as used herein is as defined by Section 65928 of the Government Code.

8. Notification of Local Agencies. A copy of this Resolution shall be transmitted after its effective date, to the County of Butte and the City of Chico, accompanied by all relevant supporting documentation and a map clearly indicating the boundaries of the area subject to the Level 1 Fees. The Level 1 Fees levied hereunder are not subject to the restrictions set forth in Government Code Section 66007(a), and the transmittal shall include notice to that effect. Separately, a Notice of Exemption from CEQA shall be filed with the Butte County Clerk-Recorder.

9. Condition to Issuance of Building Permit. No city or county may issue a building permit for any residential, commercial or industrial development project, as defined by law, absent certification by the Assistant Superintendent, Business Services or his/her designee of (1) compliance by that project with the Level 1 Fees set forth under this Resolution or (2) his/her determination that the Level 1 Fees do not apply to the development project.

10. Payment of Fees. In order to obtain the Certificate of Compliance for a building permit, the development project shall pay to the District the applicable Level 1 Fees as defined by law and set forth in this Resolution. Pending further review, no Level 1 Fees will be levied on senior citizen housing as defined in Government Code section 65995.1 and subject to the conditions set forth therein.

11. Validity of Certificate of Compliance. Any Certificate of Compliance in compliance with the requirements of this Resolution, issued based upon a representation to the District of the square footage of the development project in question, shall be automatically canceled in the event that the representation is not accurate for any reason. Also, in the event the Level 1 Fees paid pursuant to Paragraph 10 of this Resolution fails to compensate the District for the amount required therein, e.g., a check presented for payment is not honored or is returned by the payer's bank for any reason, the related Certificate of Compliance shall be automatically canceled.

12. Form of Payment. Nothing herein shall preclude satisfaction of the requirement of payment of the amounts set forth herein by dedication of land on terms acceptable to the Board; or preclude acceptance by the Board of fees, charges, or land whose value exceeds that required by this Resolution. In the absence of any such agreement to accept a dedication of land, the above amounts shall be collected in the form of the Level 1 Fees.

13. Negotiation with Development Projects. The Assistant Superintendent, Business Services or his/her designee is authorized to enter into negotiations with representatives

of residential, commercial or industrial development projects, subject to Board acceptance, regarding the substitution of charges, dedications, or other requirements in lieu of the payment of the Level 1 Fees as described herein; provided, however, that the value of such charges, dedications, or other requirements shall be at least comparable to the amounts specified herein.

14. Time for Payment of Fees. The Level 1 Fees shall be paid or granted directly to the District prior to issuance of the Certificate of Compliance and a building permit, unless the District and the developer mutually agree otherwise in writing, or unless the District enters into a contract with the appropriate city or county to collect and otherwise administer the fees, charges, dedications and other requirements established herein, in which case, the developer shall adhere to the terms of the contract. In accordance with Government Code section 66007(b)(1), the Board hereby determines that the Study is a proposed construction plan for purposes of requiring payment of Level 1 Fees prior to the issuance of any building permit, and all Level 1 Fees will be collected for public improvements or facilities for which an account has been established, as set forth in Paragraph 17, and appropriated for the purpose of such construction plan.

15. Collection by Other Government Agencies. The Assistant Superintendent, Business Services or his/her designee is authorized to promptly enter into negotiations, subject to Board acceptance, for such agreements as may be necessary and appropriate with any other government agency to implement the collection and acceptance of the Level 1 Fees; the issuance and revocation of the Certificate of Compliance; the deposit of fees and charges; and any matter related thereto. Nothing herein shall be construed to authorize any delay beyond the date specified herein in levying the Level 1 Fees.

16. Payment Contract. The Assistant Superintendent, Business Services or his/her designee is directed to request that each city and county require the contract, recordation, and notification provided for in Government Code Section 66007(c).

17. Maintenance of Separate Account. All Level 1 Fees, along with any interest income earned thereon, shall be deposited in a separate capital facilities account or fund in a manner to avoid any co-mingling of the Level 1 Fees with other revenues and funds of the District, except for temporary investments, and shall be expended solely for the purposes for which the Level 1 Fees are collected. For each separate account or fund, the Assistant Superintendent, Business Services or his/her designee shall, within one hundred eighty (180) days of the close of each fiscal year, make available to the public the beginning and ending balance for the fiscal year; the amount of the Level 1 Fees collected and interest earned, and other income deposited to the account or fund; the amount of expenditures listed by public facility; and the amount of any refunds made under Paragraphs 18 and 19 of this Resolution. The Board shall review this information at the next regularly scheduled public meeting, held not less than fifteen (15) days after the availability of this information. Notice of the time and place of the meeting, including the address where this information may be reviewed, shall be mailed, at least fifteen (15) days prior to the meeting, to any interested party who files a written request with the District for mailed notice of the meeting. Any written request for mailed notices shall be valid for one year from the date on which it is filed unless a renewal request is filed. Renewal requests shall be filed on or before April 1 of each year.

18. Refund of Fees. In the event that a project qualifies for refund of the Level 1 Fees under Education Code Section 17624 (i.e., refund after expiration of building permit without construction), repayment shall be made, less the amount of the administrative costs incurred in collecting and repaying the Level 1 Fees. The Assistant Superintendent, Business Services or his/her designee shall determine said administrative costs. Regulations governing the calculation of said administrative costs shall be made available by the Assistant Superintendent, Business Services or his/her designee to members of the public no later than sixty (60) days from the date of this Resolution.

19. Funds Unexpended after Five Years. As required by law, on the fifth (5th) anniversary following the first deposit into the fund or account described in Paragraph 17 above, and every five (5) years thereafter, the Board shall make the following findings with respect to any portion of the Level 1 Fees remaining unexpended or uncommitted in its account five (5) or more years after deposit of such fee: (a) identify the purpose to which the Level 1 Fees are to be put; (b) demonstrate a reasonable relationship between the Level 1 Fees and the purpose for which such fees were charged; (c) identify all sources and amounts of funding anticipated to complete financing in incomplete improvements identified in the Study; and (d) designate the approximate dates on which the funding referred to in (c) is expected to be deposited into the appropriate account or fund. The District shall refund to the then-current record owner or owners of lots or units of the development project, on a pro-rated basis, the unexpended or uncommitted portion of the Level 1 Fees and any interest accrued thereon, for which need cannot be demonstrated by making the findings described above. If the administrative costs exceed the amount to be refunded, the District may, after holding a public hearing in accordance with Government Code section 66001(f), allocate the funds as authorized by law.

20. Procedure for Protest of Fees.

A. Developers of projects wishing to protest payment of Level 1 Fees on a specific project shall do each of the following:

1. Tender the required payment in full or provide evidence satisfactory to the Assistant Superintendent, Business Services or his/her designee of arrangements to ensure performance of the conditions necessary to meet the requirements of the imposition; and
2. Serve written notice on the Assistant Superintendent, Business Services or his/her designee stating (a) that the required payment is tendered in full, or that any conditions which have been imposed are provided for or satisfied, under protest; and (b) informing the District of the factual elements of the dispute and the legal theory forming the basis of the protest.

B. The burden of establishing the basis for the protest shall be on the party pursuing it.

C. The written protest must be filed with the Assistant Superintendent, Business Services or his/her designee within ninety (90) days after the imposition of the Level 1 Fees on the particular project.

D. Upon receipt of an acceptable written protest, the Assistant Superintendent, Business Services or his/her designee will, within thirty (30) days, provide a written response to the developer which shall either:

1. Grant the protest in whole or in part; or
2. Deny the protest in whole or in part and provide the basis for denial; or
3. Request additional information for further consideration of the protest.

E. If the developer is not satisfied with the response, the developer must request an appeal hearing on the protest before the Board. Said request must be filed with the Assistant Superintendent, Business Services or his/her designee within thirty (30) days of the date of the protest response.

F. Notice of the date and time of the Board hearing shall be sent to the developer within fifteen (15) days of receipt for hearing. The Board shall be provided copies of the written protest and the response of the Assistant Superintendent, Business Services or his/her designee prior to the hearing.

G. The developer and District staff may present additional information and statements at the hearing, and the Board may question the developer and staff.

H. The decision of the Board shall be made at the conclusion of the hearing and shall be final. The decision of the Board is reviewable by a court under Code of Civil Procedure Section 1094.5.

21. Administrative Regulation. The Assistant Superintendent, Business Services is authorized to promulgate and publish administrative regulations defining and implementing the provisions of this Resolution. The administrative regulations shall describe all legal exemptions from and limitations on the Level 1 Fees. The administrative regulations shall provide a procedure for claiming an exemption. The administrative regulations shall also include relevant legal definitions where appropriate.

22. Other Mitigation Methods Not Precluded. Except as expressly provided by applicable law, nothing herein shall be interpreted to preclude the District from taking any other action including, but not limited to, levying any other fee, charge or requirement of dedication of land which the Board determines to be necessary in order to obtain and provide school facilities which meet the needs of the District, its students, and the community.

23. California Environmental Quality Act. The Board hereby finds that the adjustment to Level 1 Fees as provided by this Resolution is for the purpose of obtaining funds

for capital projects necessary to maintain service within the District and that therefore, this action is statutorily exempt from the California Environmental Quality Act ("CEQA") (Public Resources Code sections 21000 *et seq.*).

24. Effective Date. The Level 1 Fees set forth in this Resolution become effective on the 60th day following the date of adoption of this Resolution, as set forth below.

25. Severability. If any provision of the Resolution is held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining portions shall not in any way be affected or impaired thereby.

APPROVED, PASSED and ADOPTED by the Board of Education of the Chico Unified School District this 17th day of September 2014, by the following vote:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

By: _____
President, Board of Education
Chico Unified School District

ATTEST:

By: _____
Secretary, Board of Education
Chico Unified School District

Exhibit A

DEVELOPER FEE JUSTIFICATION STUDY

Chico Unified School District

Developer Fee Justification Study

August 2014



Chico Unified School District

Developer Fee Justification Study

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EXECUTIVE SUMMARY

Pursuant to Government Code Section 65995 et. seq. and Education Code Section 17620 et. seq., school districts are authorized to levy fees on new residential and commercial-industrial development to fund the "construction or reconstruction of school facilities" necessary to accommodate the students from new development. Currently, the maximum statutory fees allowed by law are \$3.36 per square foot of residential development and 54¢ per square foot of commercial-industrial development.

New residential development in the Chico Unified School District ("District") will increase the number of students in the District. The District's schools do not have the capacity to accommodate all of these additional students. Consequently, a developer fee is needed to fund the acquisition and construction of school facilities to serve this increase in enrollment.

The District's elementary and junior high school grade configurations are currently K - 6 and 7 - 8, respectively. However, because the District plans to adjust these configurations to K - 5, 6 - 8 in the immediate future, as documented in the District's *2014 Facilities Master Plan* ("FMP"), the analysis in this *Developer Fee Justification Study* ("Study") assumes elementary and junior high grade configurations of K - 5 and 6 - 8, respectively.

The District has 5,215 K - 5 students, 209 below its current elementary capacity of 5,424. Therefore, of the 2,397 K - 5 students that could be yielded by new development, 2,188 will require additional school facilities.

With respect to junior high school students, the District has 2,627 students in grades 6 - 8, 475 below its planned (after accounting for eight planned new classrooms to be funded from bond proceeds on-hand) junior high capacity of 3,102. Therefore, of the 1,257 junior high students that could be yielded by new development, 782 will require additional school facilities.

At the high school level, the District's enrollment of 3,641 is 886 students below its current high school capacity of 4,527. Therefore, of the 1,965 high students that could be yielded by new development, 1,079 will require additional school facilities.

Based upon the analyses and findings contained in this *Study*, each additional home within the boundaries of the District will cause \$8,796 in school facilities costs, which equates to \$5.02 per square foot for the expected average size (1,753 square feet) new home.¹ Since the impact per square foot exceeds the statutory fee (\$3.36), the District is justified in imposing the maximum statutory residential fee of \$3.36 per square foot on all new residential development to the extent allowed by law.

Education Code Section 17620 authorizes the imposition of developer fees on commercial-industrial development. Commercial-Industrial development generates school facility needs because the new jobs created bring new families, and consequently new school-aged children, into the District. This *Study* shows that even after accounting for projected residential developer fee revenues, the fiscal impact of various types of commercial-industrial development in the District exceeds 54¢ per square foot for every business type except "rental self-storage". Therefore, the District is justified in charging a developer fee of 54¢ per square foot on all new commercial-industrial construction except "rental self-storage", in which case 9¢ per square foot is the justified charge.

¹ Although the residential cost impact was calculated based on new homes, for the purposes of this Study it is assumed that new residential construction, demolition and replacement, as well as additions of more than 500 square feet, are all the same type of development - residential. Thus, whether residential square footage is added via new construction, reconstruction, or additions, the number of resulting students per square foot and fiscal impacts per square foot are the same or substantially similar.

INTRODUCTION

As of the date of this *Study*, the developer fees authorized by Government Code Section 65995 et. seq. are as follows:

Residential Development.....\$3.36 per square foot
Commercial-Industrial Development.....54¢ per square foot

A school district must make a number of findings before establishing new developer fees. When "establishing, increasing, or imposing" developer fees, the District must (Government Code Section 66001(a)):

1. Identify the purpose of the fee,
2. Identify the use to which the fee is to be put,
3. Determine how there is a reasonable relationship between the use of the fee and the type of development on which the fee is imposed,
4. Determine how there is a reasonable relationship between the need for the public facility and the type of development on which the fee is imposed, and
5. Determine how there is a reasonable relationship between the amount of the fee and the cost of the public facility.

This *Study* has been prepared to assist the District with making the findings necessary to justify charging developer fees.

AVAILABLE CAPACITY

Table 1 (below) identifies the District's elementary, junior high and high school capacities, and compares them with their respective enrollments (based on implementation of the District's plans to adjust its elementary and junior high grade configurations to K - 5 and 6 - 8, respectively, as documented in the District's *FMP*). It can be seen that there is excess capacity available at all three grade levels.

Table 1: Capacities Versus Enrollments

<u>Grade Levels</u>	<u>Capacity(1)</u>	<u>2013-14 Enrollment(2)</u>	<u>Excess (Shortfall) of Capacity Over Enrollment</u>	<u>Capacity Available for New Development</u>
Elementary (K - 5)	5,424	5,215	209	209
Junior High (6 - 8)	3,102	2,627	475	475
High (9 - 12)	4,527	3,641	886	886
Total K - 12	13,053	11,483		

(1) K - 5 capacity = total elementary capacity shown on page 10 of the District's 2014 *Facilities Master Plan - Final* ("FMP"). 6 - 8 capacity = total junior high capacity shown on page 10 of the *FMP* + 264 spaces gained by the future net increase of 8 classrooms (33 students per classroom), the cost of which is expected to be funded from Measure E bond proceeds on-hand and other non-developer fee revenue (information regarding new classrooms and funding source provided by Chico Unified School District - July 2014). Total high school capacity based on capacity of Pleasant Valley High School shown in *FMP* + Chico High School capacity (excluding Inspire) provided by Chico Unified School District (June 2014). Capacity does not include Inspire, Alternative Education, or Loma Vista.

(2) Enrollment for regular education schools from California Department of Education, Educational Demographics Unit. Does not include Inspire, Alternative Education, or Loma Vista.

ADDITIONAL CAPACITY REQUIRED TO SERVE NEW DEVELOPMENT

Projecting the additional capacity required to serve new development requires comparing the number of students expected to result from new development with the capacity available for these students.

The first step in this process is to determine the number of elementary, junior high and high school students that each new home will yield. Table 2, below, shows the District's student yield rates based on 2009-10 resident student (enrollment adjusted for inter-district transfers in and out) data and the 2010 U.S. Census count of the total number of households (i.e. occupied homes) within the District. It can be seen that, on average, each home yielded 0.122 elementary (K - 5) students, 0.064 junior high (6 - 8) students and 0.100 high (9 - 12) school students. For the purposes of this *Study*, it is assumed that each new home will yield the same number of students.

Table 2: Student Yield Rates

<i>Grade Levels</i>	<i>2009-10 District Resident Students(1)</i>	<i>2009-10 Occupied Housing Units(2)</i>	<i>Students Per Occupied Housing Unit</i>
Elementary (K - 5)	5,238	43,108	0.122
Junior High (6 - 8)	2,757	43,108	0.064
High (9 - 12)	4,297	43,108	0.100
Total K - 12	12,292		0.286

(1) 2009-10 enrollment increased by number of inter-district transfers out and decreased by number of inter-district transfers in (information provided by Chico Unified School District).
(2) 2010 U.S. Census (U.S. Census Bureau).

The second step is to project the number of new homes that could potentially be constructed in the District. As shown in Table 3, below, based on information for the City of Chico's Sphere of Influence, the boundaries of which are entirely within the District, the current estimated number of additional homes that could be constructed is 19,647.

Table 3: Potential New Residential Development

Total Potential Buildout(1):	62,933
Estimated Existing Homes(2):	<u>- 43,286</u>
Potential New Homes:	19,647

(1) Potential buildout of City of Chico Sphere of Influence (City of Chico 2030 General Plan - Land Use Element - Table LU-4).
(2) Equals 2008 count of homes in City of Chico sphere of influence (41,438 - City of Chico 2030 General Plan, Land Use Element, Table LU-4) increased by estimated 4.46% increase in City of Chico home count from January 2008 through June 2014 (January 2008 count from California Department of Finance, Demographic Research Unit. June 2014 count based on January 1, 2014, count from California Department of Finance, Demographic Research Unit plus January 2014 to June 2014 residential building permit data from City of Chico).

ADDITIONAL CAPACITY REQUIRED TO SERVE NEW DEVELOPMENT (CONT.)

As shown in Table 4, below, the third step is to project the number of students from new development by applying the per-home student yield rates to the projected number of new homes.

Table 4: Students From New Residential Development

<u>Grade Levels:</u>	<u>Elementary</u>	<u>Junior High</u>	<u>High</u>	<u>K - 12</u>
Projected New Homes:	19,647	19,647	19,647	
Student Yield Rate:	x 0.122	x 0.064	x 0.100	
Students from New Homes:	2,397	1,257	1,965	= 5,619

Table 4 shows that the potential new homes could yield 2,397 elementary students, 1,257 junior high students, and 1,965 high school students.

The number of new classroom spaces needed to accommodate the students from new homes equals the number of such students that cannot be accommodated with existing facilities. The first part of Table 5, below, compares the number of projected students (derived in Table 4) with the number of available spaces (derived in Table 1) to determine the number of students from new development in excess of current capacity. It is projected that the District will need to provide additional classroom capacity for 2,188 elementary school students, 782 junior high students and 1,079 high school students. Table 5 also shows that even after taking into account planned additional capacity at existing schools, new schools may be needed to serve the increased enrollment.

Table 5: Additional Capacity Required to Serve New Development

<u>Grade Levels:</u>	<u>Elementary</u>	<u>Junior High</u>	<u>High</u>	<u>K - 12</u>
Students from New Development:	2,397	1,257	1,965	
Capacity Available for New Development:	- 209	- 475	- 886	
Additional Capacity Required:	2,188	782	1,079	= 4,049
Additional Capacity Required:	2,188	782	1,079	
Capacity Added to Existing Schools(1):	- 468	- 0	- 0	
Additional Capacity Required at New Schools:	1,720	782	1,079	= 3,581
Additional Capacity Required at New Schools:	1,720	782	1,079	
Capacity Per New School(2):	+ 550	+ 900	+ 1,800	
New Schools Required - Rounded(3):	3	1	1	= 5

(1) Represents planned projects which are not funded from bond proceeds on-hand and for which the District does not currently have a definitive non-developer fee revenue source (developer fees may be spent on these projects, but for the purposes of determining justified developer fees, capacity to be funded from developer fees is not counted as already funded. Planned additional elementary capacity based on adding 18 classrooms to the regular elementary schools (not including Loma Vista) and assuming an average loading of 26 students per classroom. 26 students per classroom loading is weighted average based on four grades (K - 3) loaded at 24:1 and two grades (4 and 5) loaded at 30:1. Loading from *FMP*.

(2) Information provided by Chico Unified School District.

(3) Rounded to nearest whole number. Although the assumed capacity of a new junior high school (900) exceeds the required additional capacity shown herein, the required capacity is fairly close. Further, if a smaller school were constructed, the cost per student shown in Table 6 would not necessarily be less, and could be more because of fixed costs associated with constructing new schools (e.g. the need for administrative facilities). Although the assumed capacity of a comprehensive high school (1,800) exceeds the required additional capacity shown herein, the District could adjust boundaries to increase the enrollment at the new school and, even if a smaller school were constructed, the cost per student shown in Table 6 would not necessarily be less, and could be more because of fixed costs associated with constructing new schools (e.g. the need for administrative facilities).

FACILITY COSTS PER STUDENT SPACE ADDED

As mentioned previously, additional facilities will be required to accommodate the elementary, junior high and high school students from new residential development. Table 6 [below] summarizes the estimated cost to the District of providing additional classroom space for these students.

The cost of providing elementary school facilities for students from new development is based on the estimated cost per student of adding new classrooms at the existing schools and constructing new schools. It can be seen that the estimated cost per student served by each new classroom at existing schools is \$26,257 and the estimated cost per student served at new schools is \$30,503.

The cost of providing junior high school facilities for students from new development is based on the estimated cost per student of constructing a new school. Based thereon, it can be seen that the estimated cost per student served is \$57,889.

The cost of providing high school facilities for students from new development is based on the estimated cost per student of constructing a new school. Based thereon, it can be seen that the estimated cost per student served is \$58,202.

Table 6: Facility Costs Per Student Space Added

<u>Grade Levels:</u>	<u>Elementary</u>	<u>Junior High</u>	<u>High</u>
Additional Capacity at Existing Schools			
Construction Cost Per Student(1):	\$20,198		
Planning/Soft Cost Per Student(2):	<u>+ \$6,059</u>		
Cost Per Student Served:	\$26,257		
Additional Capacity at New Schools			
Construction Cost Per School(3):	\$15,936,515	\$50,000,000	\$104,763,200
New Schools Required:	<u>x 3</u>	<u>x 1</u>	<u>x 1</u>
Total Construction Costs:	\$47,809,545	\$50,000,000	\$104,763,200
Total Construction Costs:	\$47,809,545	\$50,000,000	\$104,763,200
Land Acquisition Costs(4):	<u>+ \$2,520,000</u>	<u>+ \$2,100,000</u>	<u>+ \$0</u>
Total Costs:	\$50,329,545	\$52,100,000	\$104,763,200
Total Costs:	\$50,329,545	\$52,100,000	\$104,763,200
Students Served(5)	<u>+ 1,650</u>	<u>+ 900</u>	<u>+ 1,800</u>
Cost Per Student Served:	\$30,503	\$57,889	\$58,202

(1) Based on doubling the State new construction grant per elementary student (as of January 2014). The State new construction grant amount is doubled because the State grant amount is only intended to fund 50% of the cost per student. State grant amounts are used because the District does not currently have cost estimates exclusively for the new classrooms projects.
 (2) Planning/soft costs estimated to equal 30% of construction costs (information provided by Persinger Architects - April 2014).
 (3) Cost estimate for each new elementary school based on May 2002 estimate of \$10,150,000 (information provided by Chico Unified School District) increased by the 57.01% increase in the statutory developer fee caps (the State increases the developer fee caps based on a construction cost index) from 2002 to 2014. Cost estimate (as of July 2014) for new junior-high school provided by Chico Unified School District (July 2014). Cost estimate for new high school based on March 2006 estimate of \$82,000,000 (information provided by Chico Unified School District) increased by the 27.76% increase in the statutory developer fee caps (the State increases the developer fee caps based on a construction cost index) from 2006 to 2014.
 (4) Elementary land acquisition cost based on two additional sites needed (the District currently owns the land required for one of the three schools needed - 12 acres in the Bell-Muir area), 12 acres per site, and \$105,000 per acre, which is the price per acre the District paid in 2004 to acquire the site for Canyon View High School. Junior-high land acquisition cost based on one additional site needed, 20 acres per site, and \$105,000 per acre. No high school land acquisition costs are required because the District already owns the land required for a new high school.
 (5) Number of new schools required multiplied by capacity per new school (Table 5).

RESIDENTIAL DEVELOPER FEE JUSTIFIED

In Table 5 [page 5], this *Study* identified the number of additional spaces needed to accommodate the students from new residential development. And Table 6 [page 6] identified the cost of the facilities needed to accommodate these students. Based on this information, Table 7, below, calculates the cost of providing these facilities for each square foot of new residential development.

Table 7 shows that the students from each new home constructed in the District will cost \$8,796 to accommodate, which equates to \$5.02 per square foot for the estimated average size new home (1,753 square feet).² Therefore, the District is justified in charging the maximum residential developer fees of \$3.36 per square foot on all new residential development to the extent allowed by law.

Table 7: Residential Developer Fee Justified

New Classroom Cost Per Elementary Student:	\$26,257	
Elementary Students from New Development in New Classrooms:	<u>x 468</u>	
Total Cost of Elementary Students from New Development in New Classrooms:		\$12,288,276
New Schools Cost Per Elementary Student:	\$30,503	
Elementary Students from New Development in New Schools:	<u>x 1,720</u>	
Total Cost of Elementary Students from New Development in New Schools:		\$52,465,160
Total Cost of Elementary Students from New Development in New Classrooms:	\$12,288,276	
Total Cost of Elementary Students from New Development in New Schools:	<u>+ \$52,465,160</u>	
Total Cost of Elementary Students from New Development:		\$64,753,436
New School Cost Per Junior High Student:	\$57,889	
Junior High School Students from New Development in New School:	<u>x 782</u>	
Total Cost of Junior High Students from New Development:		\$45,269,198
New School Cost Per High School Student:	\$58,202	
High School Students from New Development in New School:	<u>x 1,079</u>	
Total Cost of High Students from New Development:		\$62,799,958
Total Cost of K - 12 Students from New Development:	\$172,822,592	
Less: Funds Available to Mitigate Impact of New Development(1):	<u>- \$0</u>	
Unfunded Cost of K - 12 Students from New Development:		\$172,822,592
Unfunded Cost of K - 12 Students from New Development:	\$172,822,592	
Projected New Homes:	<u>÷ 19,647</u>	
Unfunded K - 12 Cost Per New Home:		\$8,796
Unfunded K - 12 Cost Per New Home:	\$8,796	
Estimated Average Size New Home(2):	<u>÷ 1,753 sq. ft.</u>	
Unfunded K - 12 Cost Per Square Foot:		\$5.02

(1) The District has committed bond proceeds on-hand towards adding 8 new classrooms at the junior high schools (information provided by District - July 2014), and this additional capacity has been accounted for in Table 1. The District has no other funds on-hand which are committed to projects which would add capacity for students from future new development (information provided by District - July 2014). The District's developer fees on-hand are not counted for this purpose because those funds are for mitigating the impact of the new development (for which building permits have already been issued) which paid those fees.
 (2) Average size of new home building permits issued in District from 2011-12 through 2013-14 (building permit information provided by Chico Unified School District).

² Although the residential cost impact was calculated based on new homes, for the purposes of this *Study* it is assumed that new residential construction, demolition and replacement, as well as additions of more than 500 square feet, are all the same type of development - residential. Thus, whether residential square footage is added via new construction, reconstruction, or additions, the number of resulting students per square foot and fiscal impacts per square foot are the same or substantially similar.

COMMERCIAL-INDUSTRIAL FEES

As commercial-industrial properties develop, new jobs are created. Many of the people hired into these new jobs move into the community and bring families with them. The children from these families will increase the need for additional school facilities. Consequently, commercial-industrial development will impact the District.

The cost of accommodating these students is lessened by the amount of residential developer fees paid for new homes. Therefore, subject to statutory limits, commercial-industrial fees are justified to the extent that the residential developer fees paid fall short of mitigating the total financial impact of each new home.

The methodology used to analyze the impact of commercial-industrial development on the District must quantify the relationship between the creation of new jobs and the fiscal impact on the District of new employees moving into the community. The results of this analysis for the District are summarized in Table 8 (next page).

Education Code Section 17621 allows for the use of employee generation figures from a report produced by the San Diego Association of Governments (SANDAG). This report provides estimates for the average number of employees per square foot of space for various types of businesses. Column 1 of Table 8 shows the number of employees per 1,000 square feet for each of twelve types of businesses.

Column 2 of Table 8 represents the estimated number of employees who will live in the District per 1,000 square feet of commercial-industrial development. These figures were derived by multiplying each business' employees per 1,000 square feet by 58%, the estimated percentage of these employees who also live in the District. Although this percentage is an estimate, the actual percentage of jobs held by residents would have to be less than 20% before the justified amount would be less than 54¢ per square foot for every business category (except rental self-storage).

Column 3 represents the number of District households per 1,000 square feet. These numbers were derived by multiplying each business type's District employees per 1,000 square feet by 0.95, the estimated number of households per employee. Although this figure is an estimate, the actual number of households per employee would have to be less than 0.30 before the justified amount would be less than 54¢ per square foot for every business category (except rental self-storage).

The projected school facility costs per 1,000 square feet for each business type (column 4) were calculated by multiplying each business' District households per 1,000 square feet by the average cost per household (\$8,796). These costs range from \$264 to \$23,221. The developer fees paid per 1,000 square feet (column 5) were derived by multiplying the households per 1,000 square feet by the fees expected to be paid for the average household (\$5,890). The fees paid range from \$177 to \$15,550 per 1,000 square feet.

Column 6, the net unfunded costs per 1,000 square feet, represents the amount by which the projected costs per 1,000 square feet exceed the projected developer fees paid per 1,000 square feet. Division of this figure by 1,000 square feet yields the net unfunded costs per square foot (column 7). It can be seen that the net unfunded costs per square foot exceeds 54¢ per square foot for every business type except "rental self-storage". Therefore, the District is justified in charging a developer fee of 54¢ per square foot on all new commercial-industrial construction except "rental self-storage", in which case 9¢ per square foot is the justified charge.

COMMERCIAL-INDUSTRIAL FEES (CONT.)

Table 8: Impact Analysis of Commercial-Industrial Development

Column #:	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
		<i>Chico</i>	<i>Chico</i>	<i>Projected</i>	<i>Developer</i>	<i>Net</i>	<i>Net</i>
	<i>Employees</i>	<i>Employees</i>	<i>Households</i>	<i>School Facilities</i>	<i>Fees</i>	<i>Unfunded</i>	<i>Unfunded</i>
	<i>Per 1,000</i>	<i>Per 1,000</i>	<i>Per 1,000</i>	<i>Costs Per</i>	<i>Paid Per</i>	<i>Costs Per</i>	<i>Costs Per</i>
<u>Type of Business</u>	<u>Sq. Ft.(1)</u>	<u>Sq. Ft.</u>	<u>Sq.Ft.</u>	<u>1,000 Sq. Ft.</u>	<u>1,000 Sq. Ft.</u>	<u>1,000 Sq. Ft.</u>	<u>Sq. Ft.</u>
Banks	2.83	1.64	1.56	\$13,722	\$9,188	\$4,534	\$4.53
Restaurant	2.54	1.47	1.40	\$12,314	\$8,246	\$4,068	\$4.07
Commercial Offices	4.79	2.78	2.64	\$23,221	\$15,550	\$7,671	\$7.67
Community Shopping Centers	1.73	1.00	0.95	\$8,356	\$5,596	\$2,760	\$2.76
Corporate Offices	2.68	1.55	1.47	\$12,930	\$8,658	\$4,272	\$4.27
Industrial Business Parks	3.73	2.16	2.05	\$18,032	\$12,075	\$5,957	\$5.96
Industrial Parks	1.68	0.97	0.92	\$8,092	\$5,419	\$2,673	\$2.67
Lodging	1.13	0.66	0.63	\$5,541	\$3,711	\$1,830	\$1.83
Medical Offices	4.27	2.48	2.36	\$20,759	\$13,900	\$6,859	\$6.86
Neighborhood Shopping Ctrs	2.80	1.62	1.54	\$13,546	\$9,071	\$4,475	\$4.48
Scientific R & D	3.04	1.76	1.67	\$14,689	\$9,836	\$4,853	\$4.85
Rental Self-Storage	0.06	0.03	0.03	\$264	\$177	\$87	\$0.09

Assumptions/Data:

- 58% of workers who both work and live within boundaries of District(2)
- 0.95 households per employee(3)
- \$3.36 Statutory Maximum Residential Developer Fee
- x 1,753 square feet: estimated average size of new home in District
- \$5,890 Average Developer Fees Paid Per Home
- \$8,796 School Facilities Costs Per Home(4)

(1) Based on San Diego Traffic Generators, San Diego Association of Governments.
 (2) Based on data from the 2012 American Community Survey 1-Year Estimates, 58% of workers 16 years of age and over who did not work from home and who lived in the District had a commute time to work of less than 15 minutes (U.S. Census Bureau). For the purposes of this Study, it is assumed that this percentage is reasonably reflective of the percentage of employees of new businesses in the District who will also live within the District.
 (3) It is estimated that there are approximately 89,052 occupied housing units located in and 93,600 employed people living in Butte County (State Department of Finance, Demographic Research Unit, City/County Population and Housing Estimates - January 2014; State of California Employment Development Department, Labor Market Information Division - January 2014). This equates to 0.95 households/occupied homes per employee (89,052 ÷ 93,600). For the purposes of this Study, it is assumed that this ratio is reasonably reflective of the ratio of homes to employees for people who both live and work within the boundaries of the Chico Unified School District.
 (4) See Table 7.

NEXUS FINDINGS

Purpose of Fee

The purpose of the fees is to assist with paying for legal capital expenditures related to accommodating students from new development.

Use of Fee

The District plans to use the fees to assist with paying any and all expenses related to providing school facilities needed to accommodate students from new development.

Reasonable Relationship Between Fee's Use and Development on Which Fee is Imposed

New residential space (e.g. new homes, additions of more than 500 square feet, etc.) provides capacity for additional school-aged children to live within the District's boundaries. To the extent that they cannot be accommodated with existing school facilities, these school-aged children will require additional school facilities. The fees to be imposed by the District as justified by this *Study* will be used to help fund these additional facilities. Therefore, there is a reasonable relationship between residential development and the use of the fees.

As commercial-industrial properties develop, new jobs are created. Many of the people hired into these new jobs will move into the community, bringing families with them. The children from these families will require school facilities. The fees to be imposed by the District as justified in this *Study* will be used to help fund these facilities. Therefore, there is a reasonable relationship between commercial-industrial development and the use of the fees.

Reasonable Relationship Between Need for Facilities and Development on Which Fee is Imposed

As described above, to the extent that school-aged children from new residential development cannot be accommodated with existing school facilities, these school-aged children will require additional school facilities. Therefore, the District needs to charge the residential developer fee authorized pursuant to law and justified by this *Study* in order to provide additional school facilities for the children produced by new residential development.

Similarly, to the extent that school-aged children drawn into the community from commercial-industrial development cannot be accommodated with existing facilities, these students will increase the need for additional school facilities. Therefore, the District needs to charge the commercial-industrial developer fees authorized pursuant to law and justified by this *Study* in order to provide additional school facilities for the children produced by new commercial-industrial development.

Reasonable Relationship Between Amount of Fee and Cost of Public Facility

As shown in this *Study*, the cost of providing school facilities to accommodate new development equates to \$5.02 per square foot of residential development. Since the District will not seek to charge more than this amount, there is a reasonable relationship between the amount of the fee for residential development and the cost of the required school facilities.

As further shown in this *Study*, after accounting for the residential developer fees expected to be paid by the average new home, the additional cost of providing school facilities to accommodate students from new commercial-industrial development ranges from 9¢ to \$7.67 per square foot. Since the District will not charge any type of commercial-industrial development more than the lesser of the applicable fiscal impact or 54¢, there is a reasonable relationship between the amount of the fee for commercial-industrial development and the cost of the required school facilities.

ACCOUNTING PROCEDURES

Deposit and Accounting of Fee Revenue

Revenue derived from development fees shall be deposited, invested, accounted for, and expended in accordance with Government Code Section 66006.

Funds are being deposited in a separate capital facilities account so that there will be no commingling of fees with other revenue, except for temporary investments. The fees will be expended solely for the purpose for which they were collected. Any interest earned by such an account will be deposited in that account and expended solely for the purpose for which it was originally collected.

Within 180 days after the last day of each fiscal year, the information specified in Government Code Section 66006(b) shall be made available to the public.

Unexpended or Uncommitted Fee Revenue

Pursuant to Government Code Section 66001(d), on the fifth (5th) anniversary following the first deposit into the developer fee fund or account, and every five years thereafter, findings will be made with respect to that portion of the fund or account remaining unexpended.

The findings will identify the purpose to which the fee will be put, demonstrate a reasonable relationship between the fee and the purpose for which it was charged, identify all sources and amounts of funding anticipated to complete financing in incomplete improvements, and designate the approximate dates on which this funding is expected to be deposited into the appropriate account or fund. Findings will not be made with respect to letters of credit, bonds, or other instruments taken to secure payment of the fee at a future date. If the findings are not made, the unspent funds and any interest thereon may be refunded to the then current record owner or owners of the development project.

Pursuant to Government Code Section 66001(e), within 180 days of the determination that sufficient funds have been collected to complete financing on incomplete projects, an approximate date by which construction may commence will be identified or the unspent funds and any interest thereon may be refunded to the then current record owner or owners of the development project.

CONCLUSION

This *Study* demonstrates that each square foot of new residential development creates a fiscal impact of \$5.02 upon the Chico Unified School District.⁹ Therefore, the District is justified in imposing the statutory residential developer fee of \$3.36 per square foot on all new residential development (e.g. new construction, demolition and replacement, additions of more than 500 square feet to existing homes, etc.) to the extent allowed by law.

Further, this *Study* shows that even after accounting for projected residential developer fee revenues, the fiscal impact of various types of commercial-industrial development in the District exceeds 54¢ per square foot for every business type except "rental self-storage". Therefore, the District is justified in charging a developer fee of 54¢ per square foot on all new commercial-industrial construction except "rental self-storage", in which case 9¢ per square foot is the justified charge.

⁹ Although the residential cost impact was calculated based on new homes, for the purposes of this *Study* it is assumed that new residential construction, demolition and replacement, as well as additions of more than 500 square feet, are all the same type of development - residential. Thus, whether residential square footage is added via new construction, reconstruction, or additions, the number of resulting students per square foot and fiscal impacts per square foot are the same or substantially similar.

AGENDA ITEM: Resolution - Eligibility Renewal Application for State & Federal Surplus Property Program and Authorized Signatures

Prepared by: Kevin Bultema, Assistant Superintendent

Consent

Board Date September 17, 2014

Information Only

Discussion/Action

Background Information

State and federal free or reduced property is offered to qualified agencies that have an application on file with the Department of General Services – Office of Fleet and Asset Management. Chico Unified School District (CUSD) is updating its application to include current staff members and Computers For Classroom (CFC) staff members as authorized representatives to acquire surplus property through the auspices of the California State Agency for Surplus Property.

Educational Implications

Use of surplus property can assist the district in providing an engaging environment for learning to take place.

Fiscal Implications

Surplus property can be acquired at little or no cost to the district. CFC refurbishes surplus computer equipment which CUSD uses to update technology resources for students. The CFC program provides substantial savings to CUSD in annual computer replacement costs.

ELIGIBILITY RENEWAL APPLICATION STATE & FEDERAL SURPLUS PROPERTY PROGRAM

A. Name of the Organization CHICO UNIFIED SCHOOL DIST Telephone (530) 891-3000
 Address 1103 E 7th St. City CHICO Zip 95928
 Fax Number (530) 891-3220 E-mail Address KBULTEMA@CHICOUSD.ORG

Organization is a: PUBLIC GOVERNMENTAL AGENCY PRIVATE AGENCY/ORGANIZATION
 A. Conservation A. Homeless Program
 B. Economic Development B. Private Education - ADA
 C. Education - ADA 11,342 C. Private Health
 D. Parks & Recreation D. Older Americans Act for Sr. Citizens
 E. Public Health E. Other, Explain _____
 F. Public Safety
 G. Other, Explain _____

Number of Service Sites 22
 Total Number of Clients Served Each Day 11,342

RESOLUTION 1261-14

B. "BE IT RESOLVED by the Governing Board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire surplus property through the auspices of the California State Agency for Surplus Property and accept responsibility for payment of incidental fees by the surplus property agency under the Terms and Conditions accompanying this form or listed on the reverse side of this form."

NAME (Print or type)	TITLE	SIGNATURE*	E-MAIL ADDRESS
<u>KEVIN BULTEMA</u>	<u>ASST. Supt.</u>	<u>[Signature]</u>	<u>KBULTEMA@CHICOUSD.ORG</u>
<u>JACLYN KRUGER</u>	<u>DIRECTOR FREELANCE</u>	<u>[Signature]</u>	<u>JKRUGER@CHICOUSD.ORG</u>
<u>DATT FURR</u>	<u>COMP 4 CLASSROOMS</u>	<u>[Signature]</u>	<u>PFURR@CHICOUSD.ORG</u>
<u>OSBANDO SERRANO</u>	<u>COMP 4 CLASSROOMS</u>	<u>[Signature]</u>	<u>[Signature]</u>

*Note: All signatures must be in original form. No copied or stamped signatures.

The above resolution was PASSED AND ADOPTED this ___ day of ___ 20___ by the Governing Board of the:

CHICO UNIFIED SCHOOL DIST by the following vote: AYES: ___ NOES: ___ ABSENT: ___

I, EILEEN ROBINSON Clerk of the Governing Board known as CHICO UNIFIED BOARD OF TRUSTEES

Do hereby certify that the foregoing is a full, true, and correct resolution adopted by the governing board of the above named organization at the meeting thereof held at its regular place of meeting on the date and by the vote above stated, a copy of said resolution is on file in the principal office of the Governing Board.

Signed by: _____

NOTE: ALL LOCAL GOVERNMENT & NON-PROFIT INCORPORATED ORGANIZATIONS HAVE A GOVERNING BOARD, THEREFORE COMPLETE ONLY SECTIONS "A" & "B". THE FOLLOWING SECTION "C" IS FOR STATE AGENCIES ONLY.

C. AUTHORIZED BY: _____
 Printed Name and Title of Chief Administrative Officer

 Signature of Chief Administrative Officer Date

STATE OF CALIFORNIA AGENCIES ARE REQUIRED TO PROVIDE THEIR STATE BILLING CODE# _____

FOR STATE SURPLUS AGENCY USE ONLY

Renewal Application Approved _____ Renewal Application Disapproved _____

Date: _____ Signed: _____

Renewal Application Checklist

- State Agency
- City
- County
- Special District

Applicant Name: CHICO UNIFIED SCHOOL DISTRICT

Form 201 -A – Application	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Form 203 – Non-Discrimination Certification	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Form 204 – Racial and National Origins of all Persons within Your Service Area	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Debarment Form	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Proof of State/Public Agency Status (Listing in State Directory, CBEDs, etc.)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Notes:

Reviewed by:	Date:
Approved: Yes <input type="checkbox"/> No <input type="checkbox"/>	Expires:
Donee Number:	Billing Code :



STATE OF CALIFORNIA
NEW APPLICATION FOR ELIGIBILITY
STATE & FEDERAL SURPLUS PROPERTY PROGRAM

Pursuant to Federal Regulation 28 C.F.R. §§ 42.401 - 42.415, a recipient is mandated to report to the Federal Government the racial and national origins of all persons within your service area. You are therefore asked to supply the Office of Fleet and Asset Management with the race and national origins of individuals you serve in your service area (it may be helpful to refer to the US Census to determine the racial makeup of your service area at www.factfinder.census.gov/). This form must be completed and returned with the rest of the eligibility packet in order to qualify for the Federal Surplus Property Program. Your answers on this form in no way affect your eligibility; however, not returning the form will delay the processing of your application.

American Indian or Alaskan Native % <u>1.4</u>	Persons having origins in any of the tribal people of North America, and who maintain cultural identification through tribal affiliation or community recognition.
Asian / Pacific Islander % <u>4.4</u>	Persons having origins in any of the original peoples of the far east, Southeast Asia, Pacific Islands, or the Indian Subcontinent. This includes China, Japan, Korea, The Philippines, and Samoa.
Black % <u>2.1</u>	Persons having origins in any of the black racial groups of Africa.
Hispanic % <u>15.4</u>	Persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
White % <u>70.4</u>	Person having origins in any of the original people of Europe, North Africa, or the Middle East.
Other % <u>6.3</u>	(Specify) _____

Print Name KEVIN J. BULTEMA

Title ASST. Supt.

Signature

Date 9-9-14

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – LOWER TIER COVERED TRANSACTIONS


This certification is required by the General Services Administration regulations implementing Executive Order 12549-41 CFR 105-68 – for all lower tier transactions meeting the requirements stated at 41 CFR 105-68.110.

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department of agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms “covered transaction,” “debarred,” “suspended,” “ineligible,” “lower tier covered transaction,” “participant,” “person,” “primary covered transaction,” “principal,” “proposal,” and “voluntarily excluded,” as used in this clause, have the meanings set out in the Definitions and Coverage section of rule implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction,” without modification, in all lower tier covered transactions and in all solicitation for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under CFR part 9, subpart 9.4, debarred, suspended, in eligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

NAME OF DONEE APPLICANT	
<i>CHICO UNIFIED SCHOOL DISTRICT</i>	
NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
<i>KEVIN J BULTEMA</i>	<i>ASST. SUPT.</i>
SIGNATURE	DATE
	<i>9-9-14</i>

Office of Surplus Property
OSP Form No. 203
(3-82)

ASSURANCE OF COMPLIANCE WITH GSA REGULATIONS UNDER TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, SECTION 606 OF TITLE VI OF THE FEDERAL PROPERTY AND ADMINISTRATIVE SERVICES ACT OF 1949, AS AMENDED, SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, AS AMENDED AND SECTION 303 OF THE AGE DISCRIMINATION ACT OF 1975

CHICO UNIFIED SCHOOL DISTRICT (hereinafter called the "donee"),
(Name of donee organization)

HEREBY AGREES THAT the program for or in connection with which any property is donated to the donee will be conducted in compliance with, and the donee will comply with and will require any other person (any legal entity) who through contractual or other arrangements with the donee is authorized to provide services or benefits under said program to comply with, all requirements imposed by or pursuant to the regulations of the General Services Administration (41 CFR 101-6.2) issued under the provisions of Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975, to the end that no person in the United States shall on the ground of race, color, national origin, sex, or age, or that no otherwise qualified handicapped person shall solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the donee received Federal assistance from the General Services Administration; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

The donee further agrees that this agreement shall be subject in all respects to the provisions of said regulations; that this agreement shall obligate the donee for the period during which it retains ownership or possession of any such property; that the United States shall have the right to seek judicial enforcement of this agreement; and, this agreement shall be binding upon any successor in interest of the donee and the word "donee" as used herein includes any such successor in interest.

Date 9-9-14 CHICO UNIFIED SCHOOL DISTRICT
Donee Organization

BY _____
(President/Chairman of the Board
or comparable authorized official)

1103 E. 7TH ST.
CHICO CA 95928

Donee Mailing Address